



City of Eustis

Purchasing Department

P.O. Drawer 68 • Eustis, Florida 32727-0068 • (352) 483-5475

NOTICE TO PROPOSERS

Sealed proposals will be received by the Purchasing Department, Eustis City Hall, 10 North Grove St., 3rd Floor, Eustis, Florida up to 3:00 p.m., on January 16, 2024, for:

CITY RFP #001-24

MARKETING PLAN CONSULTANT

Proposal forms and specifications may be obtained by calling the City's Purchasing Department at 352-483-5475 or by e-mailing jeanest@eustis.org or by visiting www.demandstar.com

Bids will be publicly opened in the Eustis Commission Chambers, City Hall, 10 North Grove Street, shortly after 3:00 pm, January 16, 2024. Any bids received after the specified date and time of bid opening will not be considered regardless of whether any bid has actually been opened prior to submittal of a late bid.

The City reserves the right to accept any bid which in its opinion best serves the interest of the City and/or to reject any and all bids or any portion thereof, to make award by individual items, groups of items or a combination thereof and to waive technicalities or informalities in bids received.

Persons with disabilities needing assistance to participate in any of these proceedings should contact the office of the City Clerk at (352) 483-5440, at least 48 hours before the date of the scheduled meeting.

By: Tracy M. Jeanes, CPPB, FCCM, FCCN
Purchasing Director
January 5, 2024