



**CITY OF EUSTIS HISTORIC PRESERVATION BOARD  
APPLICATION FOR CERTIFICATE OF APPROPRIATENESS (COA)  
4 N. Grove St., P.O. Drawer 68, Eustis, FL 32727-0068  
Phone: (352) 483-5460 Fax: (352) 357-4177 Email: planner@ci.eustis.fl.us**

PLEASE SELECT ALL THAT APPLY TO YOUR PROPERTY:

- Local Landmark/Site  Eustis Main Street Area  
 Washington Avenue Historic District

ADDRESS OF PROPERTY: \_\_\_\_\_

**Property Owner**

Print Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**Applicant/Agent** (if different from property owner)

Print Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

I certify that all information contained in this application is true and accurate to the best of my knowledge.

**Applicant/Owner:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Incomplete applications will not be reviewed and will be returned to you for more information. You are encouraged to contact Development Services, at (352) 483-5460, to make sure your application is complete.

Description of Proposed Work: (Check all that apply)

- Alteration  Demolition  Relocation  New Construction

Completely describe the entire scope of work: all changes proposed on the exterior of the building, where on the property the work will occur, how the work will be accomplished, and the types of materials to be used. For large projects, an itemized list is recommended. Attach additional pages if necessary. Please include any additional information as may be applicable to your request including such as photos, drawings, samples of materials, and producing brochures.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**OFFICIAL USE ONLY**

Date Received: \_\_\_\_\_

Historic Preservation Board Meeting Date: \_\_\_\_\_

File No.: \_\_\_\_\_

Was a COA issued? Yes \_\_\_\_\_ No \_\_\_\_\_

**Administrative Approval**

Application Approved: \_\_\_\_\_ Approved with Conditions: \_\_\_\_\_ Application Denied: \_\_\_\_\_

Conditions/Reasons: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_