



## Residential Driveway Information

1. A permit is required to construct or remove a driveway. The permit must be posted onsite.
2. Permit submittal requirements: Two copies of plans showing the following:
  - All existing and proposed building/parking layouts; and a north arrow and date on the plans.
  - Existing and proposed driveway location(s) and width(s).
  - Location and width of existing street(s).
  - Retaining walls, drainage structures, utility poles and other features that may affect driveway locations.
3. Driveway construction requirements include the following:
  - Minimum driveway widths:           Single Drive - 12 feet           Double Drive – 18 feet
  - Driveways shall not be closer than five feet from property corners, and must be a minimum of three feet from stormwater inlet structures.
  - Concrete or asphalt drives may not be closer than three feet from side property lines.
  - From the property line to the edge of road pavement (City right-of-way), driveways must be paved with six inch thick concrete reinforced with 10-10x 6"x6" mesh or 1" asphalt with 6" compacted limerock base.
  - On roads with curb and gutter, vally gutters shall be required in driveways and shall be placed in line with the gutter line.
  - New pavement shall conform to the existing paved street grade.