

SALUTE TO VETERANS

VENDOR APPLICATION

SATURDAY, NOVEMBER 12, 2022

10:00 A.M. TO 4:00 P.M.

INFORMATION

Vendor Business Name: _____

Owner/Contact Name: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

Email Address: _____

Sign me up for emails regarding future events.

Description of Service or Product: _____

BOOTH SIZE

Space Size	Quantity	Cost Per Space	Total
10'x10' Veteran-Owned Business Or Veteran-Focused Organizations	_____ Limit 2 (20ft.) Per Business/Group	FREE	FREE
10'x10' Non-Profit Organization (Copy of 501c3 or 527 Required)	_____ Limit 1 (10ft.) Per Organization	FREE	FREE
10' x 10' All Others including Food Vendors	_____	\$60	_____

SPECIFIC REQUIREMENTS

Tent

Tent & Food Truck/Trailer

Food Truck/Trailer

Tent/Food Truck/Trailer Total Measurement: _____
(MUST Include Hitch)



Please direct any questions to: Events Department, City of Eustis
352-483-5491 or vendor@eustis.org

Food Truck/Trailer Serving Side: Passenger Driver Rear

Electrical Requirements: I must have electricity.

I would like electricity, but could operate without it.

I can utilize a generator if necessary. (Food Vendors Only)

I do not need electricity.

Please select ONE of the following: 110v/20amp (MAX) 220v/50amp (MAX)

EVENT INFORMATION

Date: Saturday, November 12, 2022

Time: 10:00 a.m. to 4:00 p.m.

Location: Ferran Park, 250 Ferran Park Drive, Eustis, FL 32726

Application Deadline: **Friday, November 4, 2022 at 4:00 p.m.**

NO applications or waitlist requests will be accepted after this deadline.

RULES & REGULATIONS

1. Payment by cash, check or credit card is due upon signing of this agreement. Vendor space is limited, and applications will be accepted on a first-paid basis.
2. Vendor displays must stay within designated square footage of space reserved. This includes display racks, tables, awnings, trailer tongue, tie downs, etc. You must bring your own tent (suggested but not required), table, or chairs. All tents should be weighted for safety. Stakes are not allowed in Ferran Park.
3. All vendors must check in for placement and other information before setting up.
4. All vendors who sell food, power equipment, medical health products or services, prescription glasses, etc. must provide a certificate of insurance with the City of Eustis listed as an additionally insured. This list is not all-inclusive and subject to the event organizers' review.
5. Excluding firearms and ammunition, vendors are prohibited from selling, exhibiting, displaying, or promoting any type of merchandise or service that may have implicit or explicit content of violence or obscenity (visual or verbal). Excluding firearms and ammunition, no weapons may be displayed nor sold including but not limited to knives, pepper spray, swords, martial arts weapons, etc.
6. All food vendors must be prepared to meet Lake County Health Department guidelines and inspections.
7. All food vendors must be prepared to meet Eustis Fire Department guidelines and inspections.
8. Tents larger than 10'x10' will require proper permitting (in advance) through the City of Eustis and will be subject to inspection by the Eustis Fire Department.
9. The Events Department works closely with the Eustis Police Department to provide a safe environment for all. The City of Eustis is not responsible for any theft, vandalism, damage or loss of business caused by others.
- 10. All vendors will remain open during the official event hours. No vendors shall drive into the event without permission from the City of Eustis Police or Event Staff.**
11. All vendors must comply with all State and Federal Laws, Statutes, and Regulations including the collection and reporting of required sales tax.
12. Absolutely NO stakes are allowed in Ferran Park. This includes tent stakes, sign stakes, feather banners, etc. Anything found staked into the ground will be immediately removed by event staff.
13. All vendors are responsible for disposing of their trash in the provided receptacles.
14. Vendors are NOT permitted to sell any alcoholic beverages including (but not limited to) beer, wine, or liquor without prior approval.

15. If you hire an outside company to set up your tent, they must contact the Event Coordinator for setup and breakdown instructions.
16. The City of Eustis has the right to close your exhibit immediately without refund and has the right to accept or deny vendor exhibits.
17. Vendors must dismantle and clean their space by 7 PM Saturday, November 12, 2022.
18. Vendors are legally and financially responsible for all damages to grounds or other property caused by themselves or their employees.
19. The City of Eustis does not provide access to water.
20. Should the City of Eustis cancel the event due to inclement weather, vendors who have paid a fee will be given a credit for a future event. Credits are valid for six months after the cancellation date. No refunds are issued.
21. No credits or refunds are issued should the vendor decide to not participate for any reason.
22. By participating in the event and entering Ferran Park, you consent to be photographed, filmed, and/or otherwise recorded. Your presence constitutes your consent to such photography, filming, and/or recording and to any use, in any and all media.

COVID-19 NOTICE

An inherent risk of exposure to COVID-19 exists in any public place where people are present. COVID-19 is an extremely contagious disease that can lead to severe illness and death. According to the Centers for Disease Control and Prevention, senior citizens and guests with underlying medical conditions are especially vulnerable. By visiting Eustis events, you voluntarily assume all risks related to exposure to COVID-19.

RELEASE

Disclaimer: Entrant hereby discharges and releases all event organizers, the City of Eustis, and its employees from any and all responsibility or personal liability due to injury, loss, or damage of property during their participation in the aforementioned event.

Signature of Contact Person: _____

PAYMENT INFORMATION

Check Number: _____

Credit Card: MC VISA DISCOVER EXP.
(MO/YR): _____

Card Number (16 digits): _____ Security Code (3 digits): _____

Signature: _____ Date: _____

If returning electronically, please type name to consent to e-signature. _____

MAKE CHECKS PAYABLE TO:

City of Eustis
Attn: Events Department
10 N. Grove St, Eustis, FL 32726 Email: vendor@eustis.org
352-483-5491

For Internal Use Only

Date Application Received: _____

Payment Method: Cash Check Card Money Order

Payment Received On: _____ Insurance Rec'd: Yes No

Application Approved On: _____ Application Approved By: _____



City of Eustis

Fire Department

100 West Norton Avenue • Eustis, Florida 32726 • (352) 357-6585

City of Eustis Fire Department Guidelines for Mobile/Temporary Food Vendors

This document is designed to give mobile/temporary food vendors a general idea of what the Eustis Fire Department is looking for during an inspection. There may be other requirements that may surface at the time of inspection. For information on specific requirements, refer to the Florida Fire Prevention Code and the City of Eustis Ordinances.

- All mobile/temporary food vendors shall have a portable fire extinguisher readily accessible (minimum 5lb 2A10BC)
- All mobile/temporary food vendors that produce grease laden vapors shall have a class K fire extinguisher readily accessible
- All fire extinguishers shall be serviced and inspected annually and properly tagged
- If a mobile/temporary vendor's cooking creates grease laden vapors it shall comply with NFPA 1: 50.2.1.9: Cooking equipment used in fixed, mobile, or temporary concessions, such as trucks, buses, trailers, pavilions, tents, or any form of roofed enclosure, shall comply with NFPA 96 or this chapter. [96:4.1.9]
- If the vendor produces any grease laden vapors (pan frying, deep-fat frying, using a griddle, etc.) a hood system complying with NFPA96 shall be installed
- All hood systems shall have a UL300 suppression system. If the hood currently meets NFPA17 standards, it shall be upgraded to a UL300 system when the existing system can no longer be serviced
- The suppression system shall be serviced and inspected every 6 months and properly tagged. **Inspection paperwork (two most recent semiannual reports) shall be kept on site for the fire department to review.**
- All cooking appliances creating grease laden vapors shall be located under the hood. No part of the appliances shall extend beyond the lip of the hood
- Hood systems (including filters and ducts) shall not have an accumulation of grease build-up. Hoods and ducts shall be cleaned as required per the Florida Fire Prevention Code
- Hood filters shall be properly installed at all times
- Deep fat fryers shall be separated from any open flame cooking appliance by 16 inches or separated by a baffle with a minimum of 8 inches in height
- All L.P. Gas containers shall be located outside and properly secured
- All mobile units with propane shall post a NO SMOKING sign next to the propane bottle.
- All electrical shall be in good repair
- Any compressed gas tanks shall be properly secured
- If tents and/or canopies are utilized: Smoking is prohibited in tents and canopies. Approved NO SMOKING signs shall be posted. The use of open flame devices such as candles is prohibited in tents and canopies. Tents are required to be flame retardant in accordance with NFPA 701 standards. A Certificate of Flame Resistance or other documentation affirming compliance with this requirement must be provided.

These guidelines may not be ideal for every situation. If you have any questions or concerns, please feel free to contact the Fire Department.

• Telephone: (352) 357-6585

• Fax: (352) 357-2349

• E-Mail: fireinspector@eustis.org

• URL: <http://www.eustis.org>