



VET FEST VENDOR APPLICATION



OCTOBER 30, 2021

Vendor Business Name: _____

Owner/Manager Name: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

Email Address: _____

Description of Service of Product: _____

BOOTH SIZES AND FEES:

Space Size:	Quantity:	Cost:	Total:
10' x 10' Vendor Area	_____	\$50.00	_____
10'x10' Veteran Owned or Veteran Org. (please include copy of your VA I.D.)	_____	FREE	_____
10' x 10' (non-profit) (please include your 501(c)3 or 527 with application)	_____	FREE	_____

SPECIFIC REQUIREMENTS:

Tent / Trailer Information: I have a _____ Tent _____ Tent & Trailer _____ Truck

Tent / Trailer / Truck Measurement (please include hitch): _____

Food Trucks: I sell out of the _____ Passenger Side _____ Driver Side _____ Rear

Electricity (please check only one): I need a _____ 110/20AMP max _____ 220/50AMP max (limited)

All vendors will receive **ONE** outlet per space. Please call for 220 electric availability.

GENERAL RULES & REGULATIONS

Event: *Vet Fest Lake County*

Location: *Ferran Park
250 Ferran Park Dr
Eustis, FL 32726*

Date: *October 30, 2021*

Times: *Saturday (1PM - 8PM)*

Contact: *City of Eustis
352.483.5491
vendor@eustis.org
www.eustis.org*

The undersigned hereby agrees to reserve booth space to exhibit and/or sell their product or service during the Vet Fest Lake County, October 30, 2021 in Ferran Park.

PAYMENT & DEADLINE: Payment by cash, check or credit card is due upon signing of this agreement. Vendor space is limited, and applications will be accepted on a first-paid basis. The final deadline for reservation and payment is Monday, October 25, 2021.

SPACE: Vendor displays must stay within designated square footage of space reserved. This includes display racks, tables, awnings, trailer tongue, tie downs, etc. You must bring your own tent (suggested but not required) and table with chairs. The total cost for a space is payable by cash, credit card or check to The City of Eustis. All vendors must check in for placement and other information before setting up.

INSURANCE: All vendors who sell food or any of the following must provide a certificate of insurance with the City of Eustis listed as an additionally insured: Power equipment, medical health products or services, prescription glasses, etc. This list is not inclusive and subject to the event organizers' review.

PROHIBITED ITEM: Excluding firearms and ammunition, vendors are prohibited from selling, exhibiting, displaying or promoting any type of merchandise or service that may have implicit or explicit content of violence or obscenity (visual or verbal). Excluding firearms and ammunition, no weapons may be displayed nor sold including but not limited to knives, pepper spray, swords, martial arts weapons, etc.

SAFETY: All food vendors shall have an approved fire extinguisher in their booth. Any tent over 120 square feet must be labeled as fire-retardant. Fire extinguishers must be appropriate for the content of the exhibition space (proper A, B, C and/or K ratings). A fire inspection will be performed before the event opens.

SECURITY: The City of Eustis is not responsible for any theft, vandalism, damage or loss of business caused by others.

GENERAL RULES & REGULATIONS (CONT')

RELEASE: I consent to be photographed, videotaped and/or otherwise recorded by the City of Eustis. I grant the right to use my likeness to publish, promote, distribute, modify or edit any recording that feature or include my likeness in any media.

COVID-19 NOTICE:

An inherent risk of exposure to COVID-19 exists in any public place where people are present. COVID-19 is an extremely contagious disease that can lead to severe illness and death. According to the Centers for Disease Control and Prevention, senior citizens and guests with underlying medical conditions are especially vulnerable. By visiting Eustis events you voluntarily assume all risks related to exposure to COVID-19.

WAIVER: I agree to waive any and all claims of any nature against the City of Eustis, its employees, Successors, Vet Fest Lake County and any volunteers, building owners, tenants, sponsors and/or Suppliers connected with the **2021 Vet Fest Lake County**.

CANCELLATIONS / REFUNDS: Should the City of Eustis cancel the event due to inclement weather any registration fees will be rolled into future City event vendor opportunities. **THERE ARE NO REFUNDS.**

All vendors will remain open during the official event hours. No vendors shall drive into the event without permission from the City of Eustis Police or Event Staff.

- All vendors must comply with all State and Federal Laws, Statutes and Regulations.
- Absolutely NO stakes allowed.
- All vendors are responsible for disposing of their trash in the provided receptacles.
- Vendors are NOT permitted to sell any alcoholic beverages including (but not limited to) beer, wine or liquor without prior approval.
- If you hire an outside company to set up your tent, they must contact the Event Coordinator for setup and breakdown instructions.
- All vendors will remain open during the official event hours.
- Set-up is between 11 AM - 12:30 PM Saturday, October 30, 2021
- The City of Eustis has the right to close your exhibit immediately without refund and has the right to accept or deny vendor exhibits.
- Vendors must dismantle and clean their space by 10 PM Saturday, October 30, 2021.
- All sales belong to the vendor. Vendors are solely responsible for collecting and reporting applicable sales tax. All vendors agree to meet the regulations and to pay applicable fees to Florida Department of Business & Professional Regulation.
- Vendors are legally and financially responsible for all damages to grounds or other property caused by themselves or their employees.
- The City of Eustis does not provide access to water.

I have read and agree to the rules and regulations above.

Print Name: _____

Signature: _____ Date Signed: _____

RESERVATION INFORMATION

Vendors will receive an email with information regarding check-in for the event. Booth assignments will be provided upon check in. Space assignments will **NOT** be given before check-in.

The undersigned agrees and/or understands:

- that noncompliance of the above Rules and Regulations may result in removal of the vendor.
- that he/she is the responsible person referred to in the rules and that he/she is authorized to execute on behalf of the business, and accept legal process on behalf of the business.
- to indemnify and hold harmless the City of Eustis, building owners and tenants.
- to meet the regulations and to pay applicable fees to Florida DPBR the day of the event, if applicable.

I, _____ (vendor), understand that I will not be allocated space until all of the specified documentation is on file in the office of the City of Eustis and all fees have been paid. I understand that all fees are non-refundable.

Signature: _____ Date: _____

PAYMENT INFORMATION:

Check Number: _____

Credit Card:

- MC
- VISA
- DISCOVER

Exp. Date (MO/YR): _____

Card Number (16 digits): _____ Security Code (3 digits): _____

Signature: _____ Date: _____

MAKE CHECKS PAYABLE TO:

City of Eustis
Attn. Events Department
10 N. Grove St., Eustis, FL 32726
Email: parade@eustis.org
P: 352.483.5491 F: 352.357.4177

For Internal Use Only

Date Application Received: _____

Payment Method: Cash Check Card Money Order

Application Approved On: _____ Application Approved By: _____

Please direct any questions to: Events Department, City of Eustis
352.483.5491 or vendor@eustis.org