

# GeorgeFest

## February 25-27, 2022

### ARTS, CRAFTS & SERVICES

# VENDOR APPLICATION

#### Vendor Information

Vendor Business Name: \_\_\_\_\_

Owner / Manager Name: \_\_\_\_\_ Phone \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

Description of Service or Product: \_\_\_\_\_

#### Booth Sizes and Fees

(Spaces are limited and will be approved on a First come, first paid basis.)

Space Size:	Quantity:	Cost:
10'x10' (non-profit): (Please include 501(c)3 OR 527 with application)		<b>\$75.00</b>
10'x10' (Arts/Crafts/Services):		<b>\$175.00</b>
<b>**Additional 10'x10' Space:</b> **Add additional 10'x10' space(s) for just \$50.00 each. Subject to availability and organizers approval		<b>\$50.00</b>
		<b>**Refundable Deposit:</b> <b>\$50.00</b> ***\$50.00 deposit is refundable at the <b>END</b> of the Festival. (See "Rules & Regulations" for details)
<b>Total:</b>		

#### Application Checklist

(Please check all that apply)

- \_\_\_\_\_ Completed Application.
- \_\_\_\_\_ Payment in full including deposit.
- \_\_\_\_\_ Insurance – Listing the city as additionally insured (if required)
- \_\_\_\_\_ 501(c)3 or 527 Certificate (if applicable)

Please Direct any questions to: Events Department, City of Eustis 352-483-5491 or vendor@eustis.org

## Specific Requirements:

(Please Check all the apply)

**Tent/Trailer Information:** I have: Tent \_\_\_\_\_ Tent & Trailer \_\_\_\_\_ Truck \_\_\_\_\_

**Trailer/Truck Measurement:** \_\_\_\_\_  
(Must include trailer tongue)

**Trucks/Trailers:** I sell out of the Passenger Side \_\_\_\_\_ Driver Side \_\_\_\_\_ Rear \_\_\_\_\_

**Electricity (please check one):** I need a: 110 \_\_\_\_\_ Other \_\_\_\_\_

(All vendors will receive **ONE** outlet per space. Additional outlets are available for \$20)

## Rules & Regulations

**EVENT:** **GEORGEFEST 2022**  
**LOCATION:** **Ferran Park & Historic Downtown Eustis**  
250 Ferran Park Dr, Eustis, FL 32726  
**DATES:** February 25 - 27, 2022  
**TIMES:** Friday (4:00 PM - 9:00 PM)  
Saturday (10:00 AM - 10:00 PM)  
Sunday (10:00 AM - 6:00 PM)  
(Times subject to change)  
**CONTACT:** City of Eustis  
352-483-5491  
vendor@eustis.org  
www.eustisgeorgefest.org

**PAYMENT & DEADLINE:** Payment in full by cash, check or credit card is due upon signing of this agreement. Vendor spaces are limited, and applications will be accepted on a first-paid basis. The total cost for a space is payable by cash, credit card or check to The City of Eustis. The final deadline for reservations and payment is Wednesday, February 16, 2022.

**DEPOSIT:** Each vendor will pay a \$50.00 deposit in addition to the vendor fee. This deposit may be refundable at the end of the festival. Every vendor is required to keep their booth setup and manned until approximately 6:00 PM Sunday. If you tear down your booth early or leave your space unmanned during the festival, you will forfeit your deposit. \_\_\_\_\_ (initials)

**UPDATES:** I consent to receive email updates about this and future events. \_\_\_\_\_ (initials)

**SPACE:** *Vendor displays must stay within designated square footage of space requested.* This includes display racks, tables, awnings, trailer tongue, tie downs, etc. You must bring your own tent and table with chairs. Booth assignments will be provided at check in. Space assignments will **NOT** be given out before check-in. The city of Eustis does **NOT** provide access to water.

**ELECTRICITY:** All vendors will receive ONE 20 AMP outlet per space. Additional outlets are available for \$20.00. Please advise, in advance, the number of outlets needed when submitting application. **A minimum 100 foot extension cord is required.**

**INSURANCE:** All food vendors and vendors who sell the following must provide a certificate of insurance with the City of Eustis listed as an additionally insured included but not limited to, power equipment, medical health products or services, prescription glasses, tattoos, piercings, face painters, etc.

Please Direct any questions to: Events Department, City of Eustis 352-483-5491 or vendor@eustis.org

## Rules and Regulations (Continued)

**PROHIBITED ITEMS:** Excluding firearms and ammunition, vendors are prohibited from selling, exhibiting, displaying or promoting any type of merchandise or service that may have implicit or explicit content of violence or obscenity (visual or verbal). Excluding firearms and ammunition, no weapons may be displayed nor sold including but not limited to knives, pepper spray, swords, martial arts weapons, etc.

**SAFETY:** All food vendors shall have an approved fire extinguisher in their booth. Any tent over 120 square feet shall be labeled as fire-retardant and may require a permit and is the responsibility of the vendor. Fire extinguishers must be appropriate for the content of the exhibition space (proper A, B, C and/or K ratings). A fire inspection will be performed before the event opens.

**SECURITY:** Overnight security will be provided for Friday and Saturday nights, however, the City of Eustis is not responsible for any theft, vandalism, damage or loss of business caused by others.

**RELEASE:** I consent to be photographed, videotaped and/or otherwise recorded by the City of Eustis. I grant the right to use my likeness to publish, promote, distribute, modify or edit any recording that feature or include my likeness in any media.

**WAIVER:** I agree to waive any and all claims of any nature against the City of Eustis, its employees, successors and any volunteers, building owners and tenants.

**CANCELLATIONS / REFUNDS:** Cancellations **MUST** be received by January 31st, 2022. Funds, including deposit, will not be refunded for cancellations made after January 31st, 2022.

**NON-PROFITS:** Must include 501(c)3 or 527 with application in order to be eligible for non-profit rate.

***All vendors will remain open during the official event hours. No vendors shall drive into the event without permission from the City of Eustis Police or Event Staff***

All vendors must comply with all State and Federal Laws, Statutes and Regulations.

Absolutely **NO** stakes allowed.

All vendors are responsible for disposing of their trash in the provided dumpsters.

Vendors are **NOT** permitted to sell any alcoholic beverages (including, but not limited to) beer, wine or liquor without prior approval.

The City of Eustis has the right to close any exhibit immediately without refund and has the right to accept or deny vendor exhibits.

All sales belong to the vendor. Vendors are solely responsible for collecting and reporting applicable sales tax. All vendors agree to meet the regulations and to pay applicable fees to Florida Department of Business & Professional Regulation.

Vendors are legally and financially responsible for all damages to grounds or other property caused by themselves or their employees.

**COVID-19 NOTICE:** An inherent risk of exposure to COVID-19 exists in any public place where people are present.

COVID-19 is an extremely contagious disease that can lead to severe illness and/or death. According to the Centers for Disease Control and Prevention, senior citizens and guests with underlying medical conditions are especially vulnerable. By visiting Eustis events you voluntarily assume all risks related to exposure to COVID-19.

## Reservation Information

One week prior to the event, vendors will receive an email with information regarding check in for the event. Booth assignments will be provided upon arrival for check-in. Specific assignments will NOT be given out before check-in. Please see "Space" for details.

### The undersigned:

- Agrees that he/she has read and understands the Rules & Regulations of the event and will comply with all the rules and regulations described.
- Understands that noncompliance may result in removal of the vendor.
- Certifies that he/she is the responsible person referred to in the rules and that he/she is authorized to execute on behalf of the business, and accept legal process on behalf of the business.
- Agrees to indemnify and hold harmless the City of Eustis and Lake Eustis Chamber of Commerce, building owners and tenants.
- Agrees to meet the regulations and to pay applicable fees to Florida DPBR the day of the event.

I, \_\_\_\_\_ (vendor), understand that I will not be allocated space until all of the specified documentation is on file in the office of the City of Eustis and all fees have been paid. I understand that my deposit is refundable upon meeting the requirements listed in the Rules and Regulations and that the remaining fees are non-refundable.

Signature \_\_\_\_\_

Date \_\_\_\_\_

## Payment Information

Check Number: \_\_\_\_\_ MC \_\_\_\_\_ Visa \_\_\_\_\_ Discover \_\_\_\_\_ Exp. (MM/YY) \_\_\_\_\_

Card Number (16 digit): \_\_\_\_\_ Security Code: \_\_\_\_\_

Name as it appears on card: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### MAKE CHECKS PAYABLE TO:

City of Eustis  
Attn: Events Department  
10 N. Grove St, Eustis, FL 32726  
Email: vendor@eustis.org  
P: 352-483-5491 F: 352-357-4177

## Internal Use Only

Date Application \_\_\_\_\_ Payment method: \_\_\_\_\_ Cash \_\_\_\_\_ Check \_\_\_\_\_ Card \_\_\_\_\_ Money Order \_\_\_\_\_

Received: Payment \_\_\_\_\_ Insurance: \_\_\_\_\_ Y \_\_\_\_\_ N \_\_\_\_\_

Received on: \_\_\_\_\_ Application Approved By: \_\_\_\_\_

Application approved on: \_\_\_\_\_