

**CITY OF EUSTIS
GATEWAY CORRIDOR IMPROVEMENT
MATCHING GRANT PROGRAM**

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Applicants are strongly encouraged to read all the guidelines and information provided. An incomplete application will not be processed.

Purpose: The Gateway Corridor Improvement Matching Grant Program is designed to improve the appearance of the major gateways into the City, and encourage economic development and business investment in the City of Eustis.

Eligibility: Properties fronting on SR 19 (Bay St. and portions of Grove St.) from US 441 to CR 452, CR 44 (Orange Ave.), US 441, McDonald Avenue, Palmetto Street, Bates Avenue, Kensington Street, and properties within the Entertainment District are eligible to apply for matching funds under this program. Only properties within the City of Eustis are eligible for the program.

Program Guidelines:

1. Funds are available on a first-come/first-served basis until the fiscal year allocation has been depleted.
2. Applicants will be reimbursed for 50% of qualifying expenditures, not to exceed a total grant amount of \$7,500.
3. No reimbursement will be issued for expenditures completed prior to grant application and approval.
4. City staff will verify improvement costs to validate that they are consistent with industry standards.
5. Grantee must complete improvements and submit payment receipts in order to receive reimbursement.

Ineligible Expenditures:

The following expenses do not qualify for reimbursement:

1. Painting materials such as buckets and brushes
2. In-kind services or owner labor
3. Improvements to non-conforming signs that are not being brought into compliance.

Eligible Expenditures:

The following improvements are eligible for this matching grant program:

1. Exterior painting (Cost of contractor and/or paint, but not materials such as buckets and brushes)
2. Facade improvements such as awnings, canopies, windows, window treatments, siding, fencing, etc.
3. Exterior lighting
4. Removal of non-conforming signage
5. Signage improvement or installation, consistent with City codes
6. Parking lot resurfacing
7. Irrigation
8. Landscaping not to exceed \$1,125 match

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Paint Colors:

All requested paint colors will be reviewed by a staff Aesthetics Committee, which will approve the applicant's colors/scheme or make recommendations.

Repair/ Improvement Estimates Must Include:

Description of work to be performed including:

1. Square footage (ex: building size)
2. Linear ft (ex: irrigation, concrete crack repair)
3. Appropriate Area/Dimensions (ex: length and width)
4. Quantity (ex: coats of paint, number of windows)
5. Yards (ex: concrete)
6. Number of applications (ex: coats of paint)
7. Expected life of improvement/repairs (ex: warranty)

Written Bids:

While it is not a requirement that applicants get multiple bids, City staff encourages applicants to get three written bids for repairs/improvements. Only submit the one selected to do the work with your application.

Application Approval Process (for completed application—no missing information)

- Initial review – 3 to 5 days
- Cost Estimates Validation – 3 to 5 days
- Processing Reimbursement – 2 to 3 weeks

For more information and application forms, contact the Economic Development Department at 352.483.5431 or latimera@eustis.org.



City of Eustis

Gateway Corridor Improvement Matching Grant Application

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Date: _____

Property Owner's Name: _____

Mailing address: _____

E-mail address: _____

Phone Number: _____

Gateway Corridor property address: _____

Alternate Key #: _____ Parcel ID: _____

Description of Proposed Improvement**: _____

Requested Paint Colors: Walls _____ Trim _____

Estimated Cost of Improvements: _____ (See important note below)

Important Note:

- Application must include quotes/estimates/proposals for work to be performed
- *Upon completion of repairs/improvements, Applicants must submit receipts, and a W-9 in order to receive reimbursement.*
- *No reimbursement will be issued for expenditures completed prior to grant application and approval.*

APPLICANT SIGNATURE:

I certify that the information in this application is true and accurate to the best of my knowledge: _____

PROPERTY OWNER SIGNATURE

I acknowledge that I am aware of the repair(s) and/or improvement(s) Applicant is Seeking, and grant my approval. _____

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For City use only:

Project No. _____

Department Initial Review/Approval _____

Cost Estimate Validation Review/Approval _____

Paint Color/Scheme Approval: _____

Non-conforming Sign Removal: _____

Approved by: _____ **Date:** _____

Date of Completion: _____

Verified and payment authorized by: _____ **Date:** _____

CheckNo.: _____