

STREET IMPROVEMENT FUND

**CITY OF EUSTIS
ANNUAL BUDGET**

FUND: STREET IMPROVEMENT FD. -013

FUND SUMMARY

ACCT. NO.	DESCRIPTION	Actual FY 06-07	Actual FY 07-08	Estimate FY 08-09	Budget FY 09-10
<u>REVENUE</u>					
31241.00	Local Option Gas Tax	584,138	548,281	539,000	504,077
33439.01	Forestry Grant	53,913	38,442	0	0
33549.00	8 Cent Gas Tax	167,468	131,512	130,000	126,000
33549.01	Gas Tax Refund	14,736	14,388	14,000	12,000
33849.00	Add'l 1 Cent Gas Tax	143,191	137,754	133,000	129,000
36110.00	Interest Earnings	14,326	25,009	5,000	7,300
36610.01	Restricted Contributions	14,102	1,008	510	0
36930.00	Miscellaneous	0	17,616	5,020	500
36940.00	Reimb. Force Acct. Services	75,377	134,465	305,000	230,000
36940.14	Reimb. Force Acct. Services-CRA	0	0	12,200	40,000
36940.49	Reimb. Force Acct. Services-Stormwater		0	0	206,200
36940.01	Event Reimbursements	0	0	0	30,450
38101.00	Trans. from General Fd.	375,000	250,000	160,000	160,000
38149.00	Trans. from Stormwater Fd.	<u>114,730</u>	<u>136,651</u>	<u>165,350</u>	<u>205,216</u>
	TOTAL REVENUE	1,556,981	1,435,126	1,469,080	1,650,743
FUND BALANCE, OCTOBER 1ST					
		<u>1,108,593</u>	<u>1,048,500</u>	<u>862,653</u>	<u>618,481</u>
REVENUE & FUND BALANCE					
		2,665,574	2,483,626	2,331,733	2,269,224
<u>EXPENDITURES</u>					
410	Administration	183,574	201,440	206,006	217,141
411	Public Land Maintenance	405,610	431,958	434,290	409,064
412	Lighting & Control	261,276	320,587	325,191	319,849
413	Maintenance & Construction	324,771	359,059	327,269	356,146
414	Lawn Mowing	236,845	203,356	236,882	222,345
418	Forestry Grant	54,888	28,941	0	0
3032	Auditing	2,000	2,000	2,000	2,000
3045	Insurance	59,614	58,154	68,000	46,500
6063	Projects	20,198	13,763	55,465	35,000
9217	Termination Pay	19,698	1,715	6,000	6,000
9230	Performance Pay System	0	0	17,149	0
	Position Vacancy Savings	0	0	0	-5,000
9201	Contingency	<u>48,600</u>	<u>0</u>	<u>35,000</u>	<u>35,000</u>
	TOTAL EXPENDITURES	1,617,074	1,620,973	1,713,252	1,644,045
	RESTRICTED DONATIONS	217,440	205,385	170,430	135,430
	OPERATING RESERVES	<u>0</u>	<u>0</u>	<u>360,241</u>	<u>376,274</u>
FUND BALANCE, SEPTEMBER 30TH					
		<u>831,060</u>	<u>657,268</u>	<u>87,810</u>	<u>113,475</u>

**CITY OF EUSTIS, FLORIDA
ANNUAL BUDGET
DEPARTMENT SUMMARY**

**FUND: STREET IMPROVEMENT
DEPARTMENT: PUBLIC WORKS
PROGRAM: SUMMARY**

<u>Activities Included:</u>	<u>Amount</u>	<u>Employee FTE</u>
Administration	217,141	3
Public Land Maintenance	409,064	6
Lighting & Control	319,849	1
Street Maint. & Construction	356,146	6
Lawn Mowing	222,345	4
Projects	35,000	0
Other	-	<u>0</u>
Subtotal	1,559,545	20
One Time Costs	(54,450)	
Increase In Recurring Revenue	-	
Net Recurring Budget Request	<u>1,505,095</u>	

<u>Budget Summary</u>	<u>Actual</u>	<u>Estimate</u>	<u>Budget</u>
<u>Description:</u>	<u>FY 07-08</u>	<u>FY 08-09</u>	<u>FY 09-10</u>
Personal Services	896,558	923,314	960,510
Operating Expenses	<u>591,000</u>	<u>583,339</u>	<u>544,585</u>
Subtotal	1,487,558	1,506,653	1,505,095
Capital	71,546	78,450	54,450
Other	<u>61,869</u>	<u>128,149</u>	<u>84,500</u>
Total	1,620,973	1,713,252	1,644,045
Employees:	22	22	20

<u>Authorized Personnel</u>	<u>FTE</u>
Director, Public Works	1
Admin. Supervisor	1
Public Works Supervisor	1
Public Works Foremen	2
Staff Assistant III	1
Maintenance Crew Chief	1
Maintenance Foreman	2
Maintenance Worker I	5
Maintenance Worker II	3
Heavy Equipment Operator	2
Lead Tree Tech	<u>1</u>
Total	20

**CITY OF EUSTIS
ANNUAL BUDGET**

FUND: STREET IMPROVEMENT FD. -013

<u>Function</u>	<u>Department</u>	<u>Program</u>
Public Works	Public Works	Administration 410-541

ACCT.		Actual	Actual	Estimate	Budget
<u>NO.</u>	<u>DESCRIPTION</u>	<u>FY 06-07</u>	<u>FY 07-08</u>	<u>FY 08-09</u>	<u>FY 09-10</u>
	<u>PERSONAL SERVICES</u>				
1012	Regular Salaries & Wages	122,136	135,021	141,118	146,507
1014	Overtime	2,293	3,748	1,000	1,716
1016	Christmas Bonus	595	780	520	0
1021	F.I.C.A. Taxes	8,669	10,057	10,455	11,339
1022	Florida Retirement	9,037	10,512	11,306	11,324
1023	Life & Health Insurance	22,320	21,250	23,400	23,400
1024	ICMA Retirement	<u>3,427</u>	<u>-2,872</u>	<u>3,357</u>	<u>3,715</u>
	subtotal	168,477	178,496	191,156	198,001
	<u>OPERATING EXPENSES</u>				
3040	Travel & Per Diem	1,965	4,155	5,550	5,870
3041	Communication Services	2,878	1,936	2,240	2,460
3042	Transportation	41	14	25	25
3046	Repair & Maintenance	1,293	1,626	700	1,400
3047	Printing & Binding	0	148	0	0
3049	Other Current Charges	362	303	100	250
3051	Office Supplies	715	798	800	850
3052	Operating Supplies	6,076	5,685	3,610	3,700
3054	Books, Publ., Subscr.	235	519	1,375	1,455
3055	Employee Study Expense	<u>1,532</u>	<u>1,010</u>	<u>450</u>	<u>3,130</u>
	subtotal	15,097	16,194	14,850	19,140
	<u>CAPITAL OUTLAY</u>				
6064	Machinery & Equipment	<u>0</u>	<u>6,750</u>	<u>0</u>	<u>0</u>
	subtotal	0	6,750	0	0
	TOTAL	<u>183,574</u>	<u>201,440</u>	<u>206,006</u>	<u>217,141</u>

**CITY OF EUSTIS
ANNUAL BUDGET**

FUND: STREET IMPROVEMENT FD. - 013

<u>Function</u> Public Works	<u>Department</u> Public Works	<u>Program</u> Public Land Maintenance 411-541		
ACCT.	Actual	Actual	Estimate	Budget
<u>NO.</u>	<u>FY 06-07</u>	<u>FY 07-08</u>	<u>FY 08-09</u>	<u>FY 09-10</u>
<u>PERSONAL SERVICES</u>				
1012	Regular Salaries & Wages	154,548	168,882	166,404
1014	Overtime	15,461	11,956	4,160
1016	Christmas Bonus	1,423	1,560	1,560
1021	F.I.C.A. Taxes	11,833	13,038	12,610
1023	Life & Health Insurance	44,013	45,625	46,800
1024	ICMA Retirement	<u>10,533</u>	<u>10,857</u>	<u>10,234</u>
	subtotal	237,811	251,918	241,768
<u>OPERATING EXPENSES</u>				
3034	Other Contractual Services	34,023	63,861	37,600
3040	Travel & Per Diem	506	2,237	1,000
3041	Communication Services	3,307	2,691	2,880
3043	Utility Services	33,953	33,119	44,660
3046	Repair & Maintenance	26,849	25,360	30,000
3051	Office Supplies	41	198	200
3052	Operating Supplies	44,571	51,919	42,747
3054	Books, Publ., Subscr.	0	135	135
3055	Employee Study Expense	<u>150</u>	<u>200</u>	<u>300</u>
	subtotal	143,400	179,720	159,522
<u>CAPITAL OUTLAY</u>				
6062	Buildings	0	0	0
6064	Machinery & Equipment	<u>24,399</u>	<u>320</u>	<u>33,000</u>
	subtotal	24,399	320	33,000
	TOTAL	<u>405,610</u>	<u>431,958</u>	<u>434,290</u>
<u>CAPITAL OUTLAY</u>				
	Pole Saw			200
	Blowers (2)			600
	Weed Trimmers (2)			600
	Edger (1)			300
	Hedge Trimmers (2)			600

**CITY OF EUSTIS
ANNUAL BUDGET**

FUND: STREET IMPROVEMENT FD. -013

<u>Function</u>	<u>Department</u>	<u>Program</u>
Public Works	Public Works	Lighting & Control 412-541

ACCT. <u>NO.</u>	<u>DESCRIPTION</u>	<u>Actual FY 06-07</u>	<u>Actual FY 07-08</u>	<u>Estimate FY 08-09</u>	<u>Budget FY 09-10</u>
	<u>PERSONAL SERVICES</u>				
1012	Regular Salaries & Wages	32,276	33,458	34,033	34,051
1014	Overtime	7,892	6,744	4,796	5,134
1016	Christmas Bonus	260	260	260	0
1021	F.I.C.A. Taxes	2,702	2,770	2,760	2,998
1022	Florida Retirement	4,043	4,024	3,825	3,856
1023	Life & Health Insurance	7,440	7,500	7,800	7,800
1024	ICMA Retirement	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	subtotal	54,613	54,756	53,474	53,839
	<u>OPERATING EXPENSES</u>				
3034	Other Contractual Services	12,007	30,048	31,089	32,000
3040	Travel & Per Diem	0	-423	200	200
3041	Communication Services	527	206	480	540
3043	Utility Services	184,872	189,787	203,121	205,140
3046	Repair & Maintenance	2,140	3,827	2,000	2,000
3051	Office Supplies	0	48	50	50
3052	Operating Supplies	5,354	10,610	6,777	6,980
3053	Road Materials	1,763	21,680	12,500	13,000
3055	Employee Study Expense	<u>0</u>	<u>0</u>	<u>50</u>	<u>100</u>
	subtotal	206,663	255,783	256,267	260,010
	<u>CAPITAL OUTLAY</u>				
6063	Improvements Other Than Bldgs	0	0	6,000	6,000
6064	Machinery & Equipment	<u>0</u>	<u>10,048</u>	<u>9,450</u>	<u>0</u>
	subtotal	0	10,048	15,450	6,000
	TOTAL	<u>261,276</u>	<u>320,587</u>	<u>325,191</u>	<u>319,849</u>

CAPITAL OUTLAY

Historic District Sign - Key Ave. & Center St. (boundary line)	2,000
Historic District Sign -Mary St. & Key Ave.	2,000
Historic District Sign -Morningview Dr. & Eustis High School	2,000

**CITY OF EUSTIS
ANNUAL BUDGET**

FUND: STREET IMPROVEMENT FD. - 013

<u>Function</u>	<u>Department</u>	<u>Program</u>
Public Works	Public Works	Street Maint. & Construction
		413-541

ACCT.		Actual	Actual	Estimate	Budget
<u>NO.</u>	<u>DESCRIPTION</u>	<u>FY 06-07</u>	<u>FY 07-08</u>	<u>FY 08-09</u>	<u>FY 09-10</u>
	<u>PERSONAL SERVICES</u>				
1012	Regular Salaries & Wages	177,821	191,288	179,146	197,414
1014	Overtime	9,868	6,119	8,300	13,900
1016	Christmas Bonus	1,560	1,560	1,545	0
1021	F.I.C.A. Taxes	13,795	14,568	11,838	16,166
1022	Florida Retirement	0	0	0	0
1023	Life & Health Insurance	43,382	45,625	46,800	46,800
1024	ICMA Retirement	<u>11,457</u>	<u>11,821</u>	<u>11,233</u>	<u>12,691</u>
	subtotal	257,883	270,981	258,862	286,971
	<u>OPERATING EXPENSES</u>				
3040	Travel & Per Diem	985	1,140	1,000	1,000
3041	Communication Services	4,097	3,716	3,360	3,780
3046	Repair & Maintenance	16,652	22,592	14,055	14,100
3051	Office Supplies	31	58	50	50
3052	Operating Supplies	30,698	36,883	39,250	39,300
3053	Road Materials	13,566	15,989	10,000	10,000
3054	Books, Pub., Subscr.	33	330	342	345
3055	Employee Study Expense	<u>826</u>	<u>600</u>	<u>350</u>	<u>600</u>
	subtotal	66,888	81,308	68,407	69,175
	<u>CAPITAL OUTLAY</u>				
6064	Machinery & Equipment	<u>0</u>	<u>6,770</u>	<u>0</u>	<u>0</u>
	subtotal	0	6,770	0	0
	TOTAL	<u>324,771</u>	<u>359,059</u>	<u>327,269</u>	<u>356,146</u>

**CITY OF EUSTIS
ANNUAL BUDGET**

FUND: STREET IMPROVEMENT FD. - 013

<u>Function</u>	<u>Department</u>	<u>Program</u>
Public Works	Public Works	Lawn Mowing 414-541

ACCT. NO.	DESCRIPTION	Actual FY 06-07	Actual FY 07-08	Estimate FY 08-09	Budget FY 09-10
	<u>PERSONAL SERVICES</u>				
1012	Regular Salaries & Wages	106,907	76,131	124,425	125,978
1013	Other Salaries & Wages	36,062	20,727	0	0
1014	Overtime	10,381	7,662	4,533	6,314
1016	Christmas Bonus	1,135	1,170	910	0
1021	F.I.C.A. Taxes	10,515	7,333	9,248	10,120
1022	Florida Retirement	948	0	0	0
1023	Life & Health Insurance	28,506	21,250	31,200	31,200
1024	ICMA Retirement	<u>7,270</u>	<u>6,134</u>	<u>7,738</u>	<u>7,938</u>
	subtotal	201,724	140,407	178,054	181,550
	<u>OPERATING EXPENSES</u>				
3040	Travel & PerDiem	459	0	500	500
3041	Communication Services	1,619	1,336	1,440	1,620
3046	Repair & Maintenance	5,945	5,969	4,500	4,500
3051	Office Supplies	0	24	25	25
3052	Operating Supplies	19,845	25,854	22,063	22,500
3054	Books, Publ., Subscr.	18	90	100	100
3055	Employee Study Expense	<u>240</u>	<u>200</u>	<u>200</u>	<u>400</u>
	subtotal	28,126	33,473	28,828	29,645
	<u>CAPITAL OUTLAY</u>				
6064	Machinery & Equipment	<u>6,995</u>	<u>29,476</u>	<u>30,000</u>	<u>11,150</u>
	subtotal	6,995	29,476	30,000	11,150
	TOTAL	<u>236,845</u>	<u>203,356</u>	<u>236,882</u>	<u>222,345</u>

CAPITAL OUTLAY

Blower (1)	300
Weed Trimmer (1)	300
Edger (2)	600
Hedge Trimmer (1)	600
Riding Mower	9,350

**CITY OF EUSTIS
ANNUAL BUDGET**

FUND: STREET IMPROVEMENT FD. - 013

<u>Function</u>		<u>Department</u>		<u>Program</u>	
Public Works		Public Works		Forestry Grant 418-541	
<u>DESCRIPTION</u>		<u>Actual</u>	<u>Actual</u>	<u>Estimate</u>	<u>Budget</u>
		<u>FY 06-07</u>	<u>FY 07-08</u>	<u>FY 08-09</u>	<u>FY 09-10</u>
<u>OPERATING EXPENSES</u>					
3040	Travel & PerDiem	975	0	0	0
3044	Rental & Leases	0	10,613	0	0
3052	Operating Supplies	<u>20,250</u>	<u>146</u>	<u>0</u>	<u>0</u>
	subtotal	21,225	10,759	0	0
 <u>CAPITAL OUTLAY</u>					
6063	Improv. Other Than Bldgs.	<u>33,663</u>	<u>18,182</u>	<u>0</u>	<u>0</u>
	subtotal	33,663	18,182	0	0
	 TOTAL	<u>54,888</u>	<u>28,941</u>	<u>0</u>	<u>0</u>

**CITY OF EUSTIS
ANNUAL BUDGET**

FUND: STREET IMPROVEMENT FD. - 013

<u>Function</u>	<u>Department</u>		<u>Program</u>	
Public Works	Public Works		Projects - Acct. 6063	
<u>DESCRIPTION</u>	<u>Actual</u> <u>FY 06-07</u>	<u>Actual</u> <u>FY 07-08</u>	<u>Estimate</u> <u>FY 08-09</u>	<u>Budget</u> <u>FY 09-10</u>
<u>CAPITAL OUTLAY</u>				
Millings	0	700	20,000	0
Tree Fine Expenditures	20,198	13,063	25,465	25,000
Sidewalk Fine Expenditures	0	0	10,000	10,000
Arborist Study	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
subtotal	20,198	13,763	55,465	35,000
TOTAL	<u>20,198</u>	<u>13,763</u>	<u>55,465</u>	<u>35,000</u>

**CITY OF EUSTIS
ANNUAL BUDGET**

FUND: COMMUNITY REDEVELOPMENT TRUST FD. - 014

FUND SUMMARY

ACCT. NO.	DESCRIPTION	Actual FY 06-07	Actual FY 07-08	Estimate FY 08-09	Budget FY 09-10
	<u>REVENUE</u>				
33010.00	Intergovernmental Transfers	549,975	558,972	526,035	469,000
33741.01	FDOT Traffic Circ. Grant	0	68,606	0	0
36110.00	Interest Earnings	<u>47,648</u>	<u>49,265</u>	<u>15,000</u>	<u>15,000</u>
	TOTAL REVENUE	597,623	676,843	541,035	484,000
	FUND BALANCE, OCTOBER 1ST	<u>797,279</u>	<u>1,296,377</u>	<u>1,585,012</u>	<u>488,332</u>
	REVENUE & FUND BALANCE	1,394,902	1,973,220	2,126,047	972,332
	<u>EXPENDITURES</u>				
123	Administrative Services	1,175	3,175	41,345	139,978
6063	Projects	97,350	343,193	1,367,116	457,800
9101	Transfer to General Fd.	0	37,500	107,341	0
9201	Contingency - Grants	<u>0</u>	<u>4,340</u>	<u>121,913</u>	<u>100,000</u>
	TOTAL EXPENDITURES	98,525	388,208	1,637,715	697,778
	RESERVE FOR FUTURE PROJECTS & RELATED DEBT	1,296,377	1,585,012	488,332	274,554
	FUND BALANCE, SEPTEMBER 30TH	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

**CITY OF EUSTIS
ANNUAL BUDGET**

FUND: COMMUNITY REDEVELOPMENT TRUST FD. - 014

<u>Function</u>	<u>Department</u>	<u>Program</u>
General Government	Community Redevelopment	Administration
		123-516

ACCT. <u>NO.</u>	<u>DESCRIPTION</u>	<u>Actual FY 06-07</u>	<u>Actual FY 07-08</u>	<u>Estimate FY 08-09</u>	<u>Budget FY 09-10</u>
	<u>PERSONAL SERVICES</u>				
1012	Regular Salaries & Wages	0	0	0	56,115
1013	Other Salaries & Wages	0	0	0	24,960
1014	Overtime	0	0	0	1,000
1016	Christmas Bonus	0	0	0	0
1021	F.I.C.A. Taxes	0	0	0	6,279
1023	Life & Health Insurance	0	0	0	5,200
1024	ICMA Retirement	<u>0</u>	<u>0</u>	<u>0</u>	<u>3,427</u>
	subtotal	0	0	0	96,981
	<u>OPERATING EXPENSES</u>				
3031	Professional Services	0	0	36,625	35,000
3032	Auditing	1,175	1,175	1,000	1,000
3040	Travel & Per Diem	0	0	0	5,000
3041	Communication Services	0	0	0	350
3042	Transportation	0	0	0	100
3049	Other Current Charges	0	2,000	3,720	
3051	Office Supplies	0	0	0	500
3054	Books, Publ., Subscr.	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,047</u>
	subtotal	1,175	3,175	41,345	42,997
	TOTAL	<u>1,175</u>	<u>3,175</u>	<u>41,345</u>	<u>139,978</u>

**CITY OF EUSTIS
ANNUAL BUDGET**

FUND: COMMUNITY REDEVELOPMENT TRUST FD. - 014

PROJECTS

<u>DESCRIPTION</u>	<u>Actual FY 06-07</u>	<u>Actual FY 07-08</u>	<u>Estimate FY 08-09</u>	<u>Budget FY 09-10</u>
Maintstreet Program	40,000	40,000	55,800	55,800
Special Projects	-2,812	0	23,258	0
Downtown Landscape Maintenance	0	0	18,600	7,000
Parking Lot Maintenance	9,200	16,972	35,000	10,000
Demolitions/ Code Cleanup	28,108	0	18,600	15,000
Affordable Housing Research/Grants	0	0	0	20,000
Code Case Cleanup	180	2,221	0	0
Historic Architect/Engineer	8,130	53,650	31,703	0
Historic Survey Grant Match	0	0	5,580	0
Economic Development Initiatives	0	0	18,600	20,000
Façade Improvement Program	0	0	17,300	0
Sidewalk Program	4,544	6,536	56,900	75,000
Bates Ave. Land Acquisition	0	0	350,000	0
Res. for Downtown Streetscape - Phase I	0	0	350,000	0
Bates Ave. Streetscape	0	0	0	120,000
Trout Lake Loop Trail	0	15,987	4,600	0
Redevelopment Plan Update	10,000	5,221	34,780	0
FDOT Traffic Circulation Study	0	102,606	6,395	0
Construction Stormwater Facility	0	0	340,000	0
Downtown Master Plan	0	100,000	0	0
Crime Prevention Services	0	0	0	25,000
Palmetto/Kensington/MacDonald Intersecti	0	0	0	100,000
Long Ditch Greenway	<u>0</u>	<u>0</u>	<u>0</u>	<u>10,000</u>
Total	<u>97,350</u>	<u>343,193</u>	<u>1,367,116</u>	<u>457,800</u>