

**PUBLIC UTILITIES
DEPARTMENT**

**CITY OF EUSTIS, FLORIDA
ANNUAL BUDGET
DEPARTMENT SUMMARY**

**FUND: WATER & SEWER REVENUE FUND
DEPARTMENT: PUBLIC UTILITIES
PROGRAM: SUMMARY**

<u>Activities Included:</u>	<u>Amount</u>	<u>Employee FTE</u>
Administration	1,056,190	4
Drafting and GIS	<u>78,752</u>	<u>1</u>
Subtotal	1,134,942	5
One Time Costs	(10,000)	-
Increase In Recurring Revenue	<u>-</u>	
Net Recurring Budget Request	1,124,942	

<u>Budget Summary</u>	<u>Actual</u>	<u>Estimate</u>	<u>Budget</u>
<u>Description:</u>	<u>FY 07-08</u>	<u>FY 08-09</u>	<u>FY 09-10</u>
Personal Services	394,871	352,505	402,552
Operating Expenses	<u>629,113</u>	<u>667,122</u>	<u>722,390</u>
Subtotal	1,023,984	1,019,627	1,124,942
Capital	33,984	14,000	10,000
Other	<u>-</u>	<u>-</u>	<u>-</u>
Total	1,057,968	1,033,627	1,134,942
Employees:	7	7	5

<u>Authorized Personnel</u>	
<u>Position Title</u>	<u>FTE</u>
Public Utilities Director	1
Staff Assistant III	1
Senior Engineering Designer	1
Engineering Designer	1
GIS Analyst	<u>1</u>
Total	5

**CITY OF EUSTIS
ANNUAL BUDGET**

FUND: WATER & SEWER REVENUE FD. - 040

<u>Function</u>	<u>Department</u>	<u>Program</u>
Public Services	Public Services	Administration
		310-536

ACCT.		Actual	Actual	Estimate	Budget
<u>NO.</u>	<u>DESCRIPTION</u>	<u>FY 06-07</u>	<u>FY 07-08</u>	<u>FY 08-09</u>	<u>FY 09-10</u>
	<u>PERSONAL SERVICES</u>				
1012	Regular Salaries & Wages	233,986	199,338	209,919	209,158
1013	Other Salaries & Wages	0	0	0	54,353
1014	Overtime	231	69	2,400	2,400
1016	Christmas Bonus	1,300	1,300	1,040	0
1021	F.I.C.A. Taxes	17,730	10,950	15,340	20,342
1022	Florida Retirement	14,518	7,366	4,443	4,899
1023	Life & Health Insurance	37,200	35,000	39,000	31,200
1024	ICMA Retirement	<u>6,522</u>	<u>8,994</u>	<u>14,977</u>	<u>13,148</u>
	subtotal	311,487	263,017	287,119	335,500
	<u>OPERATING EXPENSES</u>				
3031	Professional Services	5,500	8,987	4,000	4,000
3034	Other Contractual Services	549,324	602,759	638,572	693,940
3040	Travel & Per Diem	4,897	3,480	5,800	5,500
3041	Communication Services	2,311	1,985	2,200	2,200
3042	Transportation	265	215	350	350
3046	Repair & Maintenance	1,525	237	2,500	2,500
3047	Printing & Binding	39	543	1,000	1,000
3051	Office Supplies	3,074	2,172	2,000	2,000
3052	Operating Supplies	2,656	2,480	2,700	2,200
3054	Books, Publ., Subscr.	1,121	100	800	800
3055	Employee Study Expense	<u>890</u>	<u>1,480</u>	<u>2,000</u>	<u>2,700</u>
	subtotal	571,602	624,438	661,922	717,190
	<u>CAPITAL OUTLAY</u>				
6064	Machinery & Equipment	<u>2,803</u>	<u>22,322</u>	<u>4,000</u>	<u>3,500</u>
	subtotal	2,803	22,322	4,000	3,500
	TOTAL	<u>885,892</u>	<u>909,777</u>	<u>953,041</u>	<u>1,056,190</u>

CAPITAL OUTLAY

Desktop Computer	1,500
Autocad Software	2,000

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ANNUAL BUDGET**

FUND: WATER & SEWER REVENUE FD. - 040

<u>Function</u>	<u>Department</u>	<u>Program</u>
Public Services	Public Services	Drafting/ Design
		311-536

ACCT. <u>NO.</u>	<u>DESCRIPTION</u>	<u>Actual FY 06-07</u>	<u>Actual FY 07-08</u>	<u>Estimate FY 08-09</u>	<u>Budget FY 09-10</u>
	<u>PERSONAL SERVICES</u>				
1012	Regular Salaries & Wages	82,688	101,208	49,923	51,662
1014	Overtime	0	0	500	500
1016	Christmas Bonus	520	520	260	0
1021	F.I.C.A. Taxes	5,898	7,011	3,877	3,990
1022	Florida Retirement	3,331	5,203	0	0
1023	Life & Health Insurance	14,880	15,000	7,800	7,800
1024	ICMA Retirement	<u>2,809</u>	<u>2,912</u>	<u>3,026</u>	<u>3,100</u>
	subtotal	110,126	131,854	65,386	67,052
	<u>OPERATING EXPENSES</u>				
3031	Professional Services	0	927	1,500	1,500
3046	Repair & Maintenance	1,265	750	2,000	2,000
3047	Printing & Binding	0	0	100	100
3051	Office Supplies	2,742	2,998	1,500	1,500
3055	Employee Study Expense	<u>446</u>	<u>0</u>	<u>100</u>	<u>100</u>
	subtotal	4,453	4,675	5,200	5,200
	<u>CAPITAL OUTLAY</u>				
6064	Machinery & Equipment	<u>239</u>	<u>11,662</u>	<u>10,000</u>	<u>6,500</u>
	subtotal	239	11,662	10,000	6,500
	TOTAL	<u>114,818</u>	<u>148,191</u>	<u>80,586</u>	<u>78,752</u>

CAPITAL OUTLAY

Desktop Computer	1,500
AutoDesk Civil 2010	5,000