

# **STORMWATER DEPARTMENT**

## **MISSION**

Provide effective street sweeping and debris removal to improve storm sewer flow and enhance the level of services to the City. Provide efficient, effective operation of the existing drainage system through a routine maintenance schedule. Provide improvements to storm water collection and flow through a program of retrofitting existing storm water conditions, structures, and holding facilities.

## **DEPARTMENT OVERVIEW**

The Stormwater Department provides street sweeping of City streets. Provides maintenance and construction of City storm water facilities. Provides improvement of existing storm water system through retrofit projects.

## Stormwater

### **Baseline Services:**

- Administration
  - Providing administrative services to support storm water activities.
  - Preparing Public Works Department for emergency response during flooding, hurricane season, tornadoes, and other natural disasters.
- Street Sweeping and Drainage Maintenance
  - Proper maintenance of City drainage swales.
  - Inspection and cleaning of storm water inlets.
  - Inspection, maintenance and flushing of storm sewers.
  - Street sweeping.
  - Preparing Public Works Department for emergency response during flooding, hurricane season, tornadoes, and other natural disasters.
- Retrofit Projects
  - Retrofitting and rehabilitation of storm water facilities.
  - Preparing Public Works Department for emergency response during flooding, hurricane season, tornadoes, and other natural disasters.

### **Departmental Initiatives:**

- To provide street sweeping and debris removal services.
- To provide maintenance of City storm water facilities.
- To provide retrofitting and rehabilitation of City storm water facilities.

**CITY OF EUSTIS  
ANNUAL BUDGET**

FUND: STORMWATER UTILITY REVENUE FD. - 049

FUND SUMMARY

ACCT. NO.	DESCRIPTION	Actual FY 05-06	Actual FY 06-07	Budget FY 07-08	Estimated FY 07-08	Budget FY 08-09
	<u>REVENUE</u>					
34390.10	Stormwater Utility Fees	331,051	690,674	650,000	675,000	740,000
33490.01	Stump grinder Grant	0	13,442	0	0	0
33740.00	LCWA Grant - Clifford Phase I	0	172,546	0	0	0
33740.01	St Johns Grant - Clifford Phase I	0	0	0	0	0
33740.02	LCWA Grant - Clifford Phase II	0	0	0	0	0
33740.03	LCWA Grant - Northshore	0	0	0	0	0
33740.04	St Johns Grant - Northshore	0	0	0	0	0
36110.00	Interest Earnings	11,668	16,509	10,000	10,000	10,000
38101.00	Trans. from General Fd.	<u>0</u>	<u>100,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL REVENUE	342,719	993,171	660,000	685,000	750,000
	FUND BALANCE, OCTOBER 1ST	<u>167,555</u>	<u>157,166</u>	<u>66,394</u>	<u>315,682</u>	<u>18,272</u>
	REVENUE & FUND BALANCE	510,274	1,150,337	726,394	1,000,682	768,272
	<u>EXPENDITURES</u>					
370	Administration	7,000	1,992	10,900	20,550	21,400
371	Street Sweeping & Drainage Maintenance	200,742	300,838	241,706	266,176	247,598
372	Retrofit Projects	0	390,558	240,000	479,649	0
3032	Accounting & Auditing	2,000	2,000	2,000	2,000	2,000
3045	Insurance	13,749	16,576	31,420	16,000	20,000
9018	Bad Debt Write-Off	3,467	7,961	2,000	2,000	2,000
9026	Rate Study	10,518	0	0	0	0
9031	Comp Plan Update	0	0	0	8,000	0
9101	Contingency	0	0	40,000	40,000	40,000
9113	Trans. to Street Improvement	114,628	114,730	136,651	136,651	165,350
9030	Performance Pay System	1,004	0	2,500	1,384	2,000
	Position Vacancy Savings	0	0	0	0	-1,000
9031	Pay Plan Update	0	0	8,000	8,000	0
9217	Termination Pay	<u>0</u>	<u>0</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>
	TOTAL EXPENDITURES	353,108	834,655	717,177	982,410	501,348
	RESERVES	0	0	0	0	125,337
	FUND BALANCE, SEPTEMBER 30TH	<u>157,166</u>	<u>315,682</u>	<u>9,217</u>	<u>18,272</u>	<u>141,587</u>

**CITY OF EUSTIS, FLORIDA  
ANNUAL BUDGET  
DEPARTMENT SUMMARY**

<b>FUND: STORMWATER UTILITY</b>	<b>TARGET BUDGET:</b>	<b>\$</b>	<b>266,656</b>
<b>DEPARTMENT: PUBLIC WORKS</b>			
<b>PROGRAM: SUMMARY</b>	<b>AMOUNT REQUESTED:</b>	<b>\$</b>	<b>268,998</b>

<u>Activities Included:</u>	<u>Amount</u>	<u>Employee FTE</u>
Administration	21,400	0
Street Sweeping & Drainage Maintenance	247,598	4
Retrofit Projects	-	<u>0</u>
Subtotal	268,998	4
One Time Costs	(25,000)	
Increase In Recurring Revenue	-	
Net Recurring Budget Request	<u>243,998</u>	

<u>Budget Summary</u>	<u>Actual</u>	<u>Estimate</u>	<u>Budget</u>
<u>Description:</u>	<u>FY 06-07</u>	<u>FY 07-08</u>	<u>FY 08-09</u>
Personal Services	147,087	147,762	149,598
Operating Expenses	<u>64,436</u>	<u>114,210</u>	<u>94,400</u>
Subtotal	211,523	261,972	243,998
Capital	481,865	504,403	25,000
Other	<u>141,267</u>	<u>216,035</u>	<u>232,350</u>
Total	834,655	982,410	501,348
Employees:	4	4	4

<u>Activities Not Included:</u>	<u>Amount</u>	<u>Employee FTE</u>

**Other Remarks:**

**CITY OF EUSTIS  
ANNUAL BUDGET**

FUND: STORMWATER UTILITY REVENUE FD. - 049

<u>Function</u>	<u>Department</u>	<u>Program</u>
Public Works	Stormwater	Administration
		370-538

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ACCT. <u>NO.</u>	<u>DESCRIPTION</u>	<u>Actual</u> FY 05-06	<u>Actual</u> FY 06-07	<u>Budget</u> FY 07-08	<u>Estimated</u> FY 07-08	<u>Budget</u> FY 08-09
	<u>OPERATING EXPENSES</u>					
3031	Professional Services	7,000	1,992	19,650	19,650	20,000
3040	Travel & Per Diem	0	0	500	500	1,000
3051	Office Supplies	0	0	100	100	100
3052	Operating Supplies	0	0	200	200	200
3054	Books, Publ., Subscr.	<u>0</u>	<u>0</u>	<u>100</u>	<u>100</u>	<u>100</u>
	subtotal	7,000	1,992	20,550	20,550	21,400
	TOTAL	<u>7,000</u>	<u>1,992</u>	<u>20,550</u>	<u>20,550</u>	<u>21,400</u>

**CITY OF EUSTIS  
ANNUAL BUDGET**

FUND: STORMWATER UTILITY REVENUE FD. - 049

<u>Function</u>	<u>Department</u>	<u>Program</u>
Public Works	Stormwater	Street Sweeping & Drainage Maintenance 371-538

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ACCT. <u>NO.</u>	<u>DESCRIPTION</u>	<u>Actual</u> FY 05-06	<u>Actual</u> FY 06-07	<u>Budget</u> FY 07-08	<u>Estimated</u> FY 07-08	<u>Budget</u> FY 08-09
	<u>PERSONAL SERVICES</u>					
1012	Regular Salaries & Wages	78,719	94,094	97,032	97,032	97,453
1013	Other Salaries & Wages	1,394	0	0	0	0
1014	Overtime	3,240	7,625	4,600	4,600	4,700
1016	Christmas Bonus	765	1,040	1,040	1,040	1,040
1021	F.I.C.A. Taxes	6,023	7,283	7,854	7,854	7,897
1022	Florida Retirement	2,216	2,868	2,906	2,906	3,014
1023	Life & Health Insurance	24,050	29,746	30,000	30,000	31,200
1024	ICMA Retirement	<u>3,302</u>	<u>4,431</u>	<u>4,330</u>	<u>4,330</u>	<u>4,294</u>
	subtotal	119,709	147,087	147,762	147,762	149,598
	<u>OPERATING EXPENSES</u>					
3034	Other Contractual Services	7,902	9,139	21,000	21,000	17,524
3041	Communication Services	1,663	1,813	2,400	1,500	1,440
3046	Repair & Maintenance	16,688	30,939	18,500	18,000	12,000
3049	Other Current Charges	2,528	10,123	32,000	32,000	13,700
3051	Office Supplies	126	0	120	120	100
3052	Operating Supplies	11,314	10,280	12,940	12,940	20,836
3053	Road Materials	5,499	0	7,250	7,250	7,000
3055	Employee Study Expense	<u>24</u>	<u>150</u>	<u>850</u>	<u>850</u>	<u>400</u>
	subtotal	45,744	62,444	95,060	93,660	73,000
	<u>CAPITAL OUTLAY</u>					
6013	Stump Grinder Grant	0	31,883	0	0	0
6064	Machinery & Equipment	<u>35,289</u>	<u>59,424</u>	<u>24,754</u>	<u>24,754</u>	<u>25,000</u>
	subtotal	35,289	91,307	24,754	24,754	25,000
	TOTAL	<u>200,742</u>	<u>300,838</u>	<u>267,576</u>	<u>266,176</u>	<u>247,598</u>

CAPITAL OUTLAY

Pickup Truck 25,000

**CITY OF EUSTIS  
ANNUAL BUDGET**

FUND: STORMWATER UTILITY REVENUE FD. - 049

<u>Function</u>		<u>Department</u>		<u>Program</u>		
Public Works		Stormwater		Retrofit Projects - 372		
<u>ACCT.</u>		<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Estimated</u>	<u>Budget</u>
<u>NO.</u>	<u>DESCRIPTION</u>	<u>FY 05-06</u>	<u>FY 06-07</u>	<u>FY 07-08</u>	<u>FY 07-08</u>	<u>FY 08-09</u>
	<u>CAPITAL OUTLAY</u>					
6063	Improvements	0	0	240,000	240,000	0
6004	LCWA Clifford - Phase I	0	390,558	267,305	67,102	0
	Refund to LCWA	0	0	0	172,547	0
6005	LCWA Clifford - Phase II	0	0	582,650	0	0
6006	LCWA Northshore Dr.	<u>0</u>	<u>0</u>	<u>535,000</u>	<u>0</u>	<u>0</u>
	subtotal	0	390,558	1,624,955	479,649	0
	 TOTAL	<u>0</u>	<u>390,558</u>	<u>1,624,955</u>	<u>479,649</u>	<u>0</u>

Projects contingent upon receiving grant funds.

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