

# **NON-DEPARTMENTAL**

**CITY OF EUSTIS, FLORIDA  
ANNUAL BUDGET  
DEPARTMENT SUMMARY**

|                                     |                          |                     |
|-------------------------------------|--------------------------|---------------------|
| <b>FUND: GENERAL</b>                | <b>TARGET BUDGET:</b>    | N/A                 |
| <b>DEPARTMENT: NON-DEPARTMENTAL</b> |                          |                     |
| <b>PROGRAM: SUMMARY</b>             | <b>AMOUNT REQUESTED:</b> | <b>\$ 1,549,291</b> |

| <u>Activities Included:</u>   | <u>Amount</u> | <u>Employee<br/>FTE</u> |
|-------------------------------|---------------|-------------------------|
| Fund Transfers                | 428,016       | N/A                     |
| Contingency                   | 186,000       | N/A                     |
| Insurance                     | 550,000       | N/A                     |
| Projects                      | 74,275        | N/A                     |
| Debt Service                  | 311,000       | N/A                     |
| Grants                        | -             | N/A                     |
| Subtotal                      | 1,549,291     |                         |
| One Time Costs                | (25,000)      |                         |
| Increase In Recurring Revenue | -             |                         |
| Net Recurring Budget Request  | 1,524,291     |                         |

| <u>Budget Summary</u> | <u>Actual</u>    | <u>Estimate</u>  | <u>Budget</u>    |
|-----------------------|------------------|------------------|------------------|
| <u>Description:</u>   | <u>FY 06-07</u>  | <u>FY 07-08</u>  | <u>FY 08-09</u>  |
| Personal Services     | 0                | 0                | 0                |
| Operating Expenses    | <u>0</u>         | <u>0</u>         | <u>0</u>         |
| Subtotal              | 0                | 0                | 0                |
| Capital               | -                | -                | -                |
| Other                 | <u>1,541,624</u> | <u>1,486,142</u> | <u>1,549,291</u> |
| <b>Total</b>          | 1,541,624        | 1,486,142        | 1,549,291        |

**Employees:**

| <u>Activities Not Included:</u> | <u>Amount</u> | <u>Employee<br/>FTE</u> |
|---------------------------------|---------------|-------------------------|
| None                            |               |                         |

**Other Remarks:**

Increase over FY 2007-08 is due to new responsibility for paying 1997A Multipurpose Bonds  
Contingency Fund for General Fund is at \$100,000 instead of at 2% of estimated budget per Financial Policies.  
Transfer to Street Improvement has been reduced by \$90,000

**CITY OF EUSTIS  
ANNUAL BUDGET**

FUND: GENERAL - 001

| <u>Function</u>     |  | <u>Department</u>         |                           | <u>Program</u>            |                              |                           |
|---------------------|--|---------------------------|---------------------------|---------------------------|------------------------------|---------------------------|
| Non-Departmental    |  | Non-Departmental          |                           | Fund Transfers<br>810-581 |                              |                           |
| ACCT.<br><u>NO.</u> | <u>DESCRIPTION</u>                             | <u>Actual</u><br>FY 05-06 | <u>Actual</u><br>FY 06-07 | <u>Budget</u><br>FY 07-08 | <u>Estimated</u><br>FY 07-08 | <u>Budget</u><br>FY 08-09 |
|                     | <u>NON-DEPARTMENTAL</u>                        |                           |                           |                           |                              |                           |
| 9101                | Transfer to Emergency<br>Res. Acct.            | 582,709                   | -51,927                   | 0                         | 0                            | 0                         |
| 9111                | Transfer to Law Enforcement<br>Education Fund  | 7,700                     | 7,700                     | 7,700                     | 7,700                        | 7,700                     |
| 9113                | Transfer To Street<br>Improvement Fund         | 230,000                   | 375,000                   | 250,000                   | 250,000                      | 160,000                   |
| 9114                | Transfer to Community<br>Redevelopment Fund    | 184,592                   | 256,869                   | 264,500                   | 261,794                      | 253,716                   |
| 9149                | Transfer to Stormwater<br>Utility Revenue Fund | 0                         | 100,000                   | 0                         | 0                            | 0                         |
| 9160                | Transfer to Greenwood<br>Cemetery Trust Fund   | <u>6,900</u>              | <u>8,498</u>              | <u>6,600</u>              | <u>6,600</u>                 | <u>6,600</u>              |
|                     | TOTAL  | <u>1,011,901</u>          | <u>696,140</u>            | <u>528,800</u>            | <u>526,094</u>               | <u>428,016</u>            |

**CITY OF EUSTIS  
ANNUAL BUDGET**

FUND: GENERAL -001

| <u>Function</u>  |                           | <u>Department</u> |                 | <u>Program</u>         |                 |                 |
|------------------|---------------------------|-------------------|-----------------|------------------------|-----------------|-----------------|
| Non-Departmental |                           | Non-Departmental  |                 | Contingency<br>840-584 |                 |                 |
| ACCT.            |                           | Actual            | Actual          | Budget                 | Estimated       | Budget          |
| <u>NO.</u>       | <u>DESCRIPTION</u>        | <u>FY 05-06</u>   | <u>FY 06-07</u> | <u>FY 07-08</u>        | <u>FY 07-08</u> | <u>FY 08-09</u> |
|                  | <u>NON-DEPARTMENTAL</u>   |                   |                 |                        |                 |                 |
| 9201             | Contingency               | 82                | 7,309           | 121,053                | 40,000          | 100,000         |
| 9204             | Unemployment Comp.        | 275               | 8,051           | 6,000                  | 6,000           | 6,000           |
| 9208             | Performance Pay System    | 40,358            | 0               | 106,876                | 106,876         | 170,000         |
|                  | Position Vacancy Savings  | 0                 | 0               | 0                      | 0               | -200,000        |
| 9206             | Pay Plan Update- Phase I  | 0                 | 0               | 20,531                 | 0               | 0               |
| 9206             | Pay Plan Update- Phase II | 0                 | 0               | -13,878                | 0               | 0               |
| 9217             | Termination Pay           | 86,255            | 94,665          | 80,000                 | 80,000          | 80,000          |
| 9218             | Bad Debt Write-Off        | 3,117             | 14,078          | 5,000                  | 5,000           | 5,000           |
| 9220             | LDR Planning Consultants  | 0                 | 89,377          | 82,564                 | 82,564          | 0               |
| 9260             | Washington Birthday       | <u>26,980</u>     | <u>24,147</u>   | <u>25,000</u>          | <u>23,880</u>   | <u>25,000</u>   |
|                  | TOTAL                     | <u>157,067</u>    | <u>237,627</u>  | <u>433,146</u>         | <u>344,320</u>  | <u>186,000</u>  |

**CITY OF EUSTIS  
ANNUAL BUDGET**

FUND: GENERAL - 001

|                  |                   |                |
|------------------|-------------------|----------------|
| <u>Function</u>  | <u>Department</u> | <u>Program</u> |
| Non-Departmental | Non-Departmental  | Insurance      |
|                  |                   | 850-585        |

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| <u>ACCT.</u> |                         | <u>Actual</u>   | <u>Actual</u>   | <u>Budget</u>   | <u>Estimated</u> | <u>Budget</u>   |
|--------------|-------------------------|-----------------|-----------------|-----------------|------------------|-----------------|
| <u>NO.</u>   | <u>DESCRIPTION</u>      | <u>FY 05-06</u> | <u>FY 06-07</u> | <u>FY 07-08</u> | <u>FY 07-08</u>  | <u>FY 08-09</u> |
|              | <u>NON-DEPARTMENTAL</u> |                 |                 |                 |                  |                 |
| 3031         | Professional Services   | 0               | 0               | 0               | 0                | 25,000          |
| 3045         | Insurance               | <u>445,000</u>  | <u>475,756</u>  | <u>739,726</u>  | <u>475,000</u>   | <u>525,000</u>  |
|              | TOTAL                   | <u>445,000</u>  | <u>475,756</u>  | <u>739,726</u>  | <u>475,000</u>   | <u>550,000</u>  |

**CITY OF EUSTIS  
ANNUAL BUDGET**

FUND: GENERAL - 001

|                  |                   |                |
|------------------|-------------------|----------------|
| <u>Function</u>  | <u>Department</u> | <u>Program</u> |
| Non-Departmental | Non-Departmental  | Projects       |
|                  |                   | 860-585        |

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| ACCT.      |                          | Actual          | Actual          | Budget          | Estimated       | Budget          |
|------------|--------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| <u>NO.</u> | <u>DESCRIPTION</u>       | <u>FY 05-06</u> | <u>FY 06-07</u> | <u>FY 07-08</u> | <u>FY 07-08</u> | <u>FY 08-09</u> |
|            | <u>NON-DEPARTMENTAL</u>  |                 |                 |                 |                 |                 |
| 9411       | Chamber - Operations     | 9,000           | 9,000           | 9,000           | 9,000           | 0               |
| 9414       | Vol. Recognition Dinner  | 9,007           | -6,840          | 3,000           | 3,000           | 0               |
| 9415       | Empl Recognition Dinner  | 2,601           | 2,096           | 11,304          | 11,304          | 7,328           |
| 9416       | Public Arts              | 0               | 20,000          | 15,000          | 15,000          | 15,000          |
| 9422       | Christmas Decorations    | 5,000           | 5,000           | 5,000           | 5,000           | 5,000           |
| 9424       | Emergency Declaration    |                 | 51,927          | 100,000         | 0               | 0               |
| 9431       | Parent Oriented Leagues  | 27,500          | 39,760          | 40,000          | 40,000          | 40,000          |
| 9432       | Trout Lake Nature Center |                 | 10,000          | 0               | 10,000          | 0               |
| 9434       | Affordable Housing       | 2,000           | 0               | 0               | 0               | 0               |
| 9436       | Eustis 125th Celebration | 0               | 0               | 22,000          | 22,000          | 0               |
| 9437       | Lakexpress Marketing     | 0               | 0               | 6,947           | 6,947           | 6,947           |
| 9101       | Contingency              | 11,026          | 0               | 10,000          | 0               | 0               |
| 9435       | FEMA Storm Removal       | <u>24,099</u>   | <u>0</u>        | <u>0</u>        | <u>0</u>        | <u>0</u>        |
|            | TOTAL                    | <u>90,233</u>   | <u>130,943</u>  | <u>222,251</u>  | <u>122,251</u>  | <u>74,275</u>   |

**CITY OF EUSTIS  
ANNUAL BUDGET**

FUND: GENERAL - 001

|                  |                   |                |
|------------------|-------------------|----------------|
| <u>Function</u>  | <u>Department</u> | <u>Program</u> |
| Non-Departmental | Non-Departmental  | Debt Service   |
|                  |                   | 880-588        |

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| ACCT.      |                    | Actual          | Actual          | Budget          | Estimated       | Budget          |
|------------|--------------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| <u>NO.</u> | <u>DESCRIPTION</u> | <u>FY 05-06</u> | <u>FY 06-07</u> | <u>FY 07-08</u> | <u>FY 07-08</u> | <u>FY 08-09</u> |
| 7071       | Principal          | 0               | 0               | 0               | 0               | 210,000         |
| 7072       | Interest           | 0               | 0               | 0               | 0               | 71,000          |
| 7073       | Other Debt Costs   | <u>0</u>        | <u>0</u>        | <u>0</u>        | <u>0</u>        | <u>30,000</u>   |
|            | TOTAL              | <u>0</u>        | <u>0</u>        | <u>0</u>        | <u>0</u>        | <u>311,000</u>  |

1997A Multipurpose Bonds - \$ 2,835,000 Outstanding

**CITY OF EUSTIS  
ANNUAL BUDGET**

FUND: GENERAL - 001

|                  |                   |                |
|------------------|-------------------|----------------|
| <u>Function</u>  | <u>Department</u> | <u>Program</u> |
| Non-Departmental | Non-Departmental  | Grants         |
|                  |                   | 890-589        |

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| ACCT.      |                    | Actual          | Actual          | Budget          | Estimated       | Budget          |
|------------|--------------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| <u>NO.</u> | <u>DESCRIPTION</u> | <u>FY 05-06</u> | <u>FY 06-07</u> | <u>FY 07-08</u> | <u>FY 07-08</u> | <u>FY 08-09</u> |
| 9201       | Contingency        | <u>6,391</u>    | <u>1,158</u>    | <u>18,477</u>   | <u>18,477</u>   | <u>0</u>        |
|            | subtotal           | 6,391           | 1,158           | 18,477          | 18,477          | 0               |
|            | TOTAL              | <u>6,391</u>    | <u>1,158</u>    | <u>18,477</u>   | <u>18,477</u>   | <u>0</u>        |

**CITY OF EUSTIS  
ANNUAL BUDGET**

FUND: LIBRARY CONTRIBUTION FD. -006

FUND SUMMARY

| ACCT.<br>NO. | DESCRIPTION                     | Actual<br>FY 05-06 | Actual<br>FY 06-07 | Budget<br>FY 07-08 | Estimated<br>FY 07-08 | Budget<br>FY 08-09 |
|--------------|---------------------------------|--------------------|--------------------|--------------------|-----------------------|--------------------|
|              | <u>REVENUE</u>                  |                    |                    |                    |                       |                    |
| 33470.04     | Gates Grant                     | 10,500             | 0                  | 0                  | 0                     | 0                  |
| 34710.21     | Book Sales                      | 6,195              | 6,475              | 6,000              | 6,000                 | 6,000              |
| 35210.00     | Library Fines                   | 9,638              | 9,538              | 7,000              | 7,000                 | 7,000              |
| 36110.00     | Interest Earnings               | 2,931              | 1,514              | 200                | 200                   | 100                |
| 36140.00     | Interest Gullett - Trust        | 820                | 1,088              | 350                | 350                   | 350                |
| 36150.00     | Interest Garrett - Trust        | 2,345              | 6,339              | 2,000              | 2,000                 | 2,000              |
| 36160.00     | Interest Robinson - Trust       | 0                  | 0                  | 0                  | 0                     | 200                |
| 36610.00     | Donations                       | 580                | 741                | 2,000              | 2,000                 | 2,000              |
| 36610.01     | Donation Garrett                | 119,678            | 0                  | 0                  | 0                     | 0                  |
| 36620.00     | Memorial Donations              | 2,935              | 7,382              | 2,500              | 2,500                 | 2,500              |
|              | Robinson Memorial               | 0                  | 0                  | 0                  | 10,000                | 0                  |
| 36930.00     | Miscellaneous Revenue           | <u>7,830</u>       | <u>7,366</u>       | <u>7,000</u>       | <u>7,000</u>          | <u>7,000</u>       |
|              | TOTAL REVENUE                   | 163,452            | 40,443             | 27,050             | 37,050                | 27,150             |
|              | FUND BALANCE,<br>OCTOBER 1ST    | <u>22,850</u>      | <u>152,381</u>     | <u>145,107</u>     | <u>145,107</u>        | <u>152,094</u>     |
|              | REVENUE &<br>FUND BALANCE       | 186,302            | 192,824            | 172,157            | 182,157               | 179,244            |
|              | <u>EXPENDITURES</u>             |                    |                    |                    |                       |                    |
| 3046         | Repair & Maintenance            | 974                | 5,787              | 1,000              | 1,000                 | 11,500             |
| 3054         | Books, Publications             | 19,208             | 18,685             | 19,500             | 19,500                | 9,000              |
| 3057         | Gullett Trust (Large Print)     | 468                | 357                | 500                | 500                   | 500                |
| 3058         | Garret- LP Books/Tapes          | 8,624              | 9,997              | 5,000              | 5,000                 | 10,000             |
| 6064         | Machinery & Equipment           | 2,862              | 0                  | 0                  | 0                     | 100                |
| 6066         | Library Memorials               | 1,785              | 4,954              | 1,500              | 1,500                 | 1,500              |
| 6004         | Gates Grant -Computers          | <u>0</u>           | <u>7,937</u>       | <u>2,563</u>       | <u>2,563</u>          | <u>0</u>           |
|              | TOTAL EXPENDITURES              | 33,921             | 47,717             | 30,063             | 30,063                | 32,600             |
|              | LESS:                           |                    |                    |                    |                       |                    |
|              | RESTRICTED RESERVES             | 133,126            | 130,539            | 127,389            | 137,489               | 129,339            |
|              | FUND BALANCE,<br>SEPTEMBER 30TH | <u>19,255</u>      | <u>14,568</u>      | <u>14,705</u>      | <u>14,605</u>         | <u>17,305</u>      |
|              | <u>Restricted Assets</u>        |                    |                    |                    |                       |                    |
|              | Gullett Trust                   | 19,726             | 20,798             | 20,648             | 20,648                | 20,498             |
|              | Garret Trust                    | 113,399            | 109,741            | 106,741            | 106,741               | 98,741             |
|              | Robinson Trust                  | 0                  | 0                  | 0                  | 10,100                | 10,100             |

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