

Bidder Application Form

Return to:

City of Eustis Purchasing Department
 10 North Grove Street, Third Floor
 Post Office Drawer 68
 Eustis, Florida 32727-0068
 352-483-5475 phone/352-357-2971 fax
purchasing@ci.eustis.fl.us



Company _____

Address _____

City _____ State _____ Zip _____

Telephone _____

Fax _____

Contact for Bids/RFPs

Contact for Purchase Orders

Contact _____

Contact _____

Telephone _____

Telephone _____

Email _____

Email _____

DUNS No. _____

FEID/SSN _____

Credit Terms _____

Company Type _____ A. Corporation B. Partnership C. Proprietorship D. Joint Venture E. Subsidiary F. DBE/MBE/WBE G. Other

Company Activity _____ A. Manufacturer B. Wholesale C. Retailer D. Mfg's Agent E. Distributor F. Construction G. Professional Services

Began business under current name (month/year) _____ Accept Purchasing Card? (Y/N) _____

Will your firm provide goods/services to the City in times of emergency? (Y/N) _____

Emergency Contact (name) _____ Cell/Beeper _____

DBE/MBE/WBE Code _____ A. Black B. Hispanic C. Native American D. Asian/Pacific E. Asian/Indian F. Female

Primary Commodity Codes*

Secondary Commodity Codes*

*COMMODITY CODES

*Please refer to the following for the Commodity Code list to determine the code that most closely identifies the main product(s) or service(s) that your firm provides. Complete the above boxes marked as PRIMARY (a maximum of three may be chosen). YOU MUST CHOOSE AT LEAST ONE PRIMARY CODE.

Select any additional codes that may apply to your firm and complete the SECONDARY box(s). You may submit a separate list of additional commodity codes for your firm if needed. You should list only commodity codes for items on which you feel you would be competitive.

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| 005-000 Abrasives | 140-000 Brooms, Brush & Mop Manufacturing Machinery & Supplies |
| 010-000 Acoustical Tiles, Insulating Materials & Supplies | 145-000 Brushes (Not Otherwise Classified) |
| 015-000 Address, Copying Mimeograph, Spirit Duplicating Machine Supp: Chems, Inks, | 150-000 Builders' Supplies Paper |
| 020-000 Agricultural Equipment, Implements & Accessories | 155-000 Buildings & Structures: Fabricated & Prefabricated |
| 022-000 Agricultural Implement and Accessory Parts | 160-000 Butcher Shop & Meat Processing Equipment |
| 025-000 Air Compressors and Accessories | 165-000 Cafeteria & Kitchen Equipment, Commercial |
| 031-000 Air Conditioning, Heating & Ventilating: Equipment, Parts & Accessories | 175-000 Chemical Laboratory Equipment & Supplies |
| 035-000 Aircraft and Airport, Equipment, Parts, Supplies | 180-000 Chem. Raw Materials (Lrg Qtys for Mfr. Janitorial/Laundry Products) |
| 037-000 Amusement, Decorations, Entertainment, Toys, etc | 190-000 Chemicals & Solvents, Commercial (In Bulk) |
| 040-000 Animals, Birds, Marine Life Including Accessory Items (Live) | 192-000 Cleaning Compositions, Detergents, Solvents, Strippers-Prepackaged |
| 045-000 Appliances, Equipment, Household Types | 193-000 Clinical Laboratory Reagents & Tests |
| 050-000 Art Equipment & Supplies | 195-000 Clocks, Timers, Watches & Jewelers' & Watchmakers' Tools |
| 052-000 Art Objects | 200-000 Clothing, Apparel, Uniforms & Accessories |
| 055-000 Automotive Accessories for Automobiles, Buses, Trucks, etc | 204-000 Computer Hardware & Peripherals for Microcomputers |
| 060-000 Automotive Maintenance Items & Repair/Replacement Parts | 206-000 Computer Hardware & Peripherals: Mini & Main Frame Computers |
| 065-000 Automotive Bodies, Accessories & Parts | 207-000 Computer Accessories & Supplies |
| 070-000 Automotive Vehicles & Related Transportation Equipment | 208-000 Computer Software: Microcomputers (Preprogrammed) |
| 075-000 Automotive Shop Equipment & Supplies | 209-000 Computer Software: Mini & Mainframe Computers (Preprogrammed) |
| 080-000 Badges, Emblems, Name Tags and Plates, Jewelry, etc. & Supplies | 210-000 Concrete & Metal Culverts, Piling, Septic Tanks, Access. |
| 085-000 Bags, Bagging, Ties & Erosion Control Equipment | 220-000 Controlling, Indicating, Measuring, Monitoring, Recording Instruments & Supplies |
| 090-000 Bakery Equipment, Commercial | 225-000 Coolers, Drinking Water (Water Fountains) |
| 095-000 Barber & Beauty Shop Equipment & Supplies | 232-000 Crafts, General: Floral, Weaving, Candle making Supplies |
| 100-000 Barrels, Drums, Kegs & Containers | 233-000 Crafts, Specialized: Ceramic, Leather & Metal Craft Supplies |
| 105-000 Bearings (Except Wheel Bearings & Seals-Seals Class 060) | 240-000 Cutleries, Dishes, Flatware, Glassware, Trays, Utensils, Supplies |
| 110-000 Belts & Belting: Conveyor, Elevator, Power Transmission & V-Belts | 245-000 Dairy Equipment & Supplies |
| 115-000 Biochemicals, Research | 250-000 Data Processing Cards and Paper |
| 120-000 Boats, Motors & Marine & Wildlife Supplies | 255-000 Decals and Stamps |
| 125-000 Bookbinding Supplies | 260-000 Dental Equipment & Supplies |
| 135-000 Bricks & Clay Products, Refractory Materials & Stone Products | 265-000 Draperies, Curtains, Upholstery Material (Including Automobile) |

269-000 Drugs and Pharmaceuticals	760-000 Road & Highway Equipment: Earth Handling, Grading, Moving, Packing, etc.
271-000 Drugs, Pharm. & Sets (Large-Volume Parenteral Admin., Infusion, Irrigation, & Tube Feeding)	765-000 Road & Highway Equipment (Except Asphalt, Concrete, Earth Handling Equipment)
280-000 Electrical Cables & Wires (Not Electronic)	770-000 Roofing
285-000 Electrical Equipment & Supplies (Except Wire and Cable)	775-000 Salt (Sodium Chloride) (See Class 393 for Table Salt)
287-000 Electronic Components, Replacement Parts, & Accessories & Miscellaneous Electronic Equipment	780-000 Scales & Weighing Apparatus (See 175 for Laboratory Balances)
290-000 Energy Collecting Equipment & Accessories: Solar and Wind	785-000 School Equipment & Supplies
295-000 Elevators & Escalators, Building Type	790-000 Seed, Sod, Soil & Inoculants
305-000 Engineering Equipment, Surveying Equipment, Drawing Instruments, & Supplies	795-000 Sewing Room & Textile Machinery, & Accessories
310-000 Envelopes, Plain or Printed	800-000 Shoes & Boots
315-000 Epoxy Based Formulations for Adhesives, Coatings, & Related Agents	801-000 Signs, Sign Materials, Sign Making Equipment & Related Services
318-000 Fare Collection Equipment & Supplies	803-000 Sound Systems, Components, & Accessories: Group Intercom, Music, Public Address, etc
320-000 Fastening, Packaging, Strapping, Tying Equipment & Supplies	805-000 Sporting Goods, Athletic Equipment & Athletic Facility Equipment
325-000 Feed, Bedding, Vitamins & Supplements for Animals	810-000 Spraying Equipment (Except Household, Nursery Plant, and Paint)
330-000 Fencing	815-000 Steam & Hot Water Fittings, Accessories, & Supplies
335-000 Fertilizers & Soil Conditioners	820-000 Steam & Hot Water Boilers, Steam Heating, & Power Plant Equipment
340-000 Fire Protection Equipment & Supplies	825-000 Stockman Equipment & Supplies
345-000 First Aid & Safety Equipment & Supplies (Except Nuclear & Welding)	830-000 Tanks (Metal, Wood, & Synthetic Materials): Mobile, Portable, Stationary, & Underground Types
350-000 Flags, Flag Poles, Banners, & Accessories	832-000 Tape (Not Data Processing, Measuring, Optical, Sewing, Sound or Video)
360-000 Floors Covering, Floor Covering Installation & Removal Equipment, & Supplies	840-000 Television Equipment & Accessories
365-000 Floor Maintenance Machines, Parts, & Accessories	845-000 Testing Apparatus & Instruments (Not for Electrical or Electronic Measurements)
370-000 Food Processing & Canning Equipment & Supplies	850-000 Textiles, Fibers, Household Linens, & Piece Goods
375-000 Foods: Bakery Products (Fresh)	855-000 Theatrical Equipment & Supplies
380-000 Foods: Dairy Products (Fresh)	860-000 Trickets, Coupon Books, Sales Books, Strip Books, etc
385-000 Foods: Frozen	863-000 Tires & Tubes
390-000 Foods: Perishable	864-000 Train Controls, Electronic
393-000 Foods: Staple Grocery & Grocer's Miscellaneous Items	865-000 Twine
395-000 Forms, Continuous: Computer Paper, Form Labels, Snap-Out Forms, & Folders for Forms	870-000 Venetian Blinds, Awnings, Shades
400-000 Foundry Castings, Equipment, & Supplies	875-000 Veterinary Equipment & Supplies (See Class 325 for Vitamins & Supplements for Animals)
405-000 Fuel, Oil, Grease & Lubricants	880-000 Visual Education Equipment & Supplies (Except Projection Lamps - See Class 285)
410-000 Furniture: Health Care & Hospital Facility	885-000 Water & Wastewater Treating Chemicals
415-000 Furniture: Laboratory	890-000 Water Supply & Sewage Treatment Equip
420-000 Furniture: Cafeteria, Chapel, Dormitory, Household, Library, Lounge, School	895-000 Welding Equipment & Supplies
425-000 Furniture: Office	898-000 X-Ray & Other Radiological Equipment & Supplies (Medical)
430-000 Gases, Containers, Equipment: Laboratory, Medical, & Welding	
435-000 Germicides, Cleaners, & Related Sanitation Products for Health Care Personnel	*****SERVICES*****
440-000 Glass & Glazing Supplies	905-000 Aircraft Operations Services
445-000 Hand Tools (Powered & Non-Powered), Accessories & Supplies	906-000 Architectural Professional Design Services
450-000 Hardware & Related Items	908-000 Bookbinding, Rebinding, Repairing
460-000 Hose, Accessories & Supplies: Industrial, Commercial, & Garden	909-000 Building Construction Services, New
465-000 Hospital & Surgical Equipment, Instruments, & Supplies	910-000 Building Maintenance & Repair Services (Pest Control): Janitorial, Locksmith, AC, etc
470-000 Hospital & Handicap Equipment & Supplies: Mobility, Speech Impaired, & Restraint Items	912-000 Construction Services, General: Swimming Pools, Tennis Courts, etc
475-000 Hospital, Surgical, & Related Medical Accessories & Sundry Items	913-000 Construction Services, Heavy: Highway, Water System, Resurfacing, etc
485-000 Janitorial Supplies, General Line	914-000 Construction Services, Trade (New Construction): Electric, AC, Plumbing, etc
490-000 Laboratory Equip. & Accessories (General Analytical & Research Use): Nuclear, Optical, Physical	915-000 Communications & Media Related Services
493-000 Laboratory Equipment & Accessories: Biochemistry, Chemistry, Environmental Science, etc.	918-000 Consulting Services
495-000 Laboratory & Field Equipment & Supplies: Biology, Botany, Geology, Microbiology, Zoology, etc.	920-000 Data Processing Services & Software
500-000 Laundry and Dry Cleaning Equipment, Accessories, Parts & Supplies - Commercial	924-000 Educational Services
505-000 Laundry and Dry Cleaning Compounds & Supplies	925-000 Engineering Services, Professional
510-000 Laundry Textiles & Supplies	928-000 Equip Maintenance, Reconditioning & Repair Svcs for Autos, Trucks, Trailers, Transit Buses, etc
515-000 Lawn Maintenance Equipment, Accessories, & Parts (Non-Agricultural Applications)	929-000 Equip Maintenance, Reconditioning & Repair Svcs - Agricultural, Heavy Industrial, Marine Equip
520-000 Leather & Related Equipment, Products, Accessories, Supplies	931-000 Equip Maintenance, Reconditioning & Repair Svcs - Appliance, Athletic, Cafeteria, Furniture, Musical Instruments, Sewing
525-000 Library & Archival Equipment, Machines, & Supplies	934-000 Equip Maintenance, Reconditioning & Repair Svcs - Laundry, Lawn, Painting, Plumbing, Spraying
530-000 Luggage, Brief Cases, Purses & Related Items	936-000 Equip Maintenance, Reconditioning & Repair Svcs - General Equipment
540-000 Lumber & Related Products	938-000 Equip Maintenance, Reconditioning & Repair Svcs - Hospital, Laboratory, Testing
545-000 Machinery & Hardware, Industrial	939-000 Equip Maintenance, Reconditioning & Repair Svcs - Office, Photographic, Radio/Television
550-000 Markers, Plaques & Traffic Control Devices	940-000 Equipment Maintenance, Repair, & Construction Services - Railroad
556-000 Mass Transportation - Transit Bus	941-000 Equipment Maintenance, Reconditioning, Repair & Related Services - Power Generation
557-000 Mass Transportation - Transit Bus Accessories & Parts	946-000 Financial Services
558-000 Mass Transportation - Rail Vehicles & Systems	948-000 Health Related Services (For Human Services See Class 952)
559-000 Mass Transportation - Rail Vehicles Parts & Accessories	952-000 Human Services
560-000 Material Handling & Storage Equipment & Allied Items	953-000 Insurance, All Types
565-000 Mattress Manufacturing Machinery & Supplies	954-000 Laundry & Dry Cleaning Services
570-000 Metals: Bars, Plates, Rods, Sheets, Strips, Structural Shapes, Tubing, & Fabricated Items	956-000 Publications (See Class 908 for Bookbinding, Rebinding, & Repairing)
575-000 Microfiche & Microfilm Equipment, Accessories, & Supplies	959-000 Marine Construction Services: Marine Equipment Maintenance & Repair Related Marine Services
578-000 Miscellaneous Products: Election, Toll Collection, Showroom Supplies	961-000 Miscellaneous Professional Services: Legal, Field Testing, Real Estate Svcs, etc
580-000 Musical Instruments, Accessories, & Supplies	962-000 Miscellaneous Services: Auctioneering, Hauling, Alterations, Bottled Water, etc
590-000 Notions & Related Sewing Accessories & Supplies	964-000 Personnel, Temporary (Employment Agency Services)
595-000 Nursery Stock, Equipment, & Supplies	965-000 Printing Preparations: Etching, Photoengraving, & Preparation of Mats, Negatives & Plates
600-000 Office Machines, Equipment, & Accessories	966-000 Printing & Related Services
605-000 Office Mechanical Aids, Small Machines, & Apparatuses	968-000 Public Works & Related Services: Pavement Marking, Tree Removal, etc
610-000 Office Supplies: Carbon Paper & Ribbons, All Types	971-000 Real Property Rental or Lease
615-000 Office Supplies, General	975-000 Rental/Lease Svcs of Equip - Agricultural, Aircraft, Automotive, Heavy Equip, Marine Equip
620-000 Office Supplies: Erasers, Inks, Leads, Pens, Pencils, Etc.	977-000 Rental/Lease Svcs of Equip - Appliances, Cafeteria, Film, Furniture, Hardware, Musical, Sewing, Window & Floor Coverings
625-000 Optical Equipment, Accessories, & Supplies	979-000 Rental/Lease Svcs of Equip - Engineering, Hospital, Laboratory, Precision Instruments, Refrigeration, Scales, Testing
630-000 Paint, Protective Coatings, Varnish, Wallpaper, & Related Products	981-000 Rental/Lease of Equipment - General Equipment
635-000 Painting Equipment & Accessories	983-000 Rental/Lease of Equip - Janitorial, Laundry, Lawn, Uniforms, Painting, Spraying, Textile
640-000 Paper & Plastic Products, Disposable	984-000 Rental/Lease Services of Computers, Data Processing, & Word Processing Equipment
645-000 Paper (For Office & Print Shop Use)	985-000 Rental or Lease Svcs of Equip - Office, Photographic, Printing, Radio/Television/Telephone
650-000 Park, Playground, Recreational Area & Swimming Pool Equipment	988-000 Roadside, Grounds, Recreational & Park Area Services
652-000 Personal Hygiene & Grooming Equipment & Supplies	990-000 Security, Fire, Safety, & Emergency Services
655-000 Photographic Equipment & Supplies (Not Including Graphic Arts, Microfilm, & X-Ray)	998-000 Sale of Surplus & Obsolete Items
658-000 Pipe & Tubing	
659-000 Pipe & Tube Fittings	
660-000 Pipes, Tobaccos, Smoking Accessories, Alcoholic Beverages	
665-000 Plastics, Resins, Fiberglass: Construction, Forming, Laminating, Molding Equip, Access, Supplies	
670-000 Plumbing Equipment, Fixtures, & Supplies	
675-000 Poisons: Agricultural & Industrial	
680-000 Police Equipment & Supplies: Ammo, Guns, Holsters, Night Sticks, etc	
685-000 Poultry Equipment & Supplies	
690-000 Power Generation Equipment, Accessories & Supplies	
700-000 Printing Plant Equipment & Supplies (Except Papers)	
710-000 Prosthetic Devices, Hearing Aids, Auditory Testing Equipment, Electronic Reading Devices	
715-000 Publications & Audiovisual Materials (Prepared Materials Only, Not Equip, Supplies, Production)	
720-000 Pumping Equipment & Accessories	
725-000 Radio Communication, Telephone, & Telecommunication Equipment Accessories & Supplies	
730-000 Radio Communication & Telecomm. Testing, Measuring & Analyzing Equip, Access. & Supplies	
735-000 Rags, Shop Towels, & Wiping Cloths	
740-000 Refrigeration Equipment & Accessories	
745-000 Road & Highway Building Materials (Asphaltic)	
750-000 Road & Highway Building Materials (Non-Asphaltic)	
755-000 Road & Highway Equipment & Parts: Asphalt & Concrete Handling & Processing	