



# City of Eustis

P.O. Drawer 68 • Eustis, Florida 32727-0068 • (352) 483-5430

## **NOTICE TO BIDDERS OF EQUIPMENT SALE**

Sealed bids will be received by the Purchasing Department, 10 North Grove St., 3<sup>rd</sup> Floor, Eustis, Florida up to 3:00 p.m., May 29, 2009, for:

### **City of Eustis RFP #006-09** **SALE OF AUTOMATIC BUILDING MACHINE**

Bid forms are available at no cost and may be obtained at the above address or by calling 352-483-5475.

Bids will be publicly opened in the Eustis Commission Chambers, City Hall, 10 North Grove Street, Eustis, shortly after 3:00 pm, May 29, 2009. All bids shall be sealed and the classification so indicated on the outside of the envelope. Bids may be hand delivered to the Purchasing Department, 10 N. Grove St., 3<sup>rd</sup> Floor, Eustis, FL, 32726 or mailed to P.O. Drawer 68, Eustis, Florida 32727-0068. Any bids received after the specified date and time of the bid opening will not be considered regardless of whether any bid has actually been opened prior to submittal of a late bid.

The City of Eustis reserves the right to accept any bid which in its opinion best serves the interest of the City and/or to reject any or all bids, or any portion thereof, to make award by individual items, groups of items or a combination thereof and to waive technicalities or informalities in bids received.

Persons with disabilities needing assistance to participate in any of these proceedings should contact the office of the City Clerk at (352) 483-5440, at least 48 hours before the date of the scheduled meeting.

If a person decides to appeal any decision made by any board, agency or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which the appeal is based (Florida Statutes, 286.0105).

By: Tracy Mullis Jeanes  
Purchasing Director

May 11, 2009