

MINUTES

EUSTIS MEMORIAL LIBRARY

November 28, 2006

BOARD MEMBERS PRESENT: Rena Poole, President
Clayton Bishop, Vice-President
Alta Trask
Carla Mitchell

BOARD MEMBERS ABSENT: Glenda Pippin, Secretary

OTHERS PRESENT: Steve Benetz, Leisure Services/Library Sr. Director

President Rena Poole called the meeting to order at 4:00 p.m. Minutes for the October 24, 2006 meeting were presented. Minutes were approved as read.

LIBRARIAN'S REPORT

STATISTICAL REPORT: Mr. Benetz presented the October Statistical and Financial Report. For the month, 878 items were added to the collection and 105 were withdrawn; circulation totaled 8,476 items; staff answered 772 reference questions and 51 items were borrowed on interlibrary loan. Thirty-four children's programs were held with 634 in attendance and five adult programs were held with 1,179 in attendance. Seventy-three new cards were issued and 11,386 users visited the Library. Seven volunteers worked a total of 84.75 hours. Library revenues were \$1,740.62 for the month of October. Non-resident card fees totaled \$515. Library impact fees collected totaled \$2,637.

President Rena Poole asked if there were any comments or questions. There being none, Carla Mitchell moved to accept the Librarian's Report. Clayton Bishop, seconded. Motion carried.

OLD BUSINESS

Mr. Benetz reported that T.H. Poole and a friend had picked up the five computers the City Commission had approved for donation to his Community Youth Program.

Mr. Benetz reported that early voting for the general election, which was held at the Library, went well. Lake County's Supervisor of Elections reported that ours was the second busiest polling station for early voting, Clermont was first.

NEW BUSINESS

Mr. Benetz reported that with the election of two new Eustis City Commissioners, we could expect some changes regarding City operations. These changes could affect the Library, but it was too early to tell. However, the City Manager could be retiring earlier than anticipated, and that could result in major changes for all departments. Mr. Benetz promised to keep members informed of any forthcoming changes affecting the Library Department.

OTHER CONCERNS

Mr. Benetz noted that no one's term expired this year, so it wasn't necessary for anyone to apply for reappointment to the Board.

Mr. Benetz informed members of the Library's Holiday schedule.

Christmas	New Year's
Friday – Monday	Saturday – Monday
December 22 – 25, 2006	December 30, 2006 – January 1, 2007

Due to the busy holiday schedule, Clayton Bishop moved to cancel the December meeting. Motion passed and Mr. Benetz was directed to make the necessary notifications. Mr. Benetz reminded members that election of officers for the New Year should be done at either the December or January meeting. President Poole announced that the election of officers for 2007 would be held in January. She wished everyone a Merry Christmas and a Happy Holiday period.

NEXT BOARD MEETING

The next scheduled Board meeting will be January 24, 2007 at 4:00 p.m. in the Library Conference Room.

There being no further business, the meeting was adjourned at 4:40 p.m.

Respectfully submitted,

Steve Benetz,
Sr. Director of Leisure Services/Library

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