

MINUTES

EUSTIS MEMORIAL LIBRARY

July 25, 2006

BOARD MEMBERS PRESENT: Rena Poole, President
Clayton Bishop, Vice-President
Glenda Pippin, Secretary
Alta Trask

BOARD MEMBERS ABSENT: Carla Mitchell

OTHERS PRESENT: Steve Benetz, Leisure Services/Library Sr. Director
Emily Gerry, Youth Services Librarian

President Rena Poole called the meeting to order at 4:05 p.m. Minutes for the June 27, 2006 meeting were presented. Minutes were approved as read.

Steve Benetz introduced Emily Gerry, Youth Services Librarian, who reported, on the 2006 Children's Summer Reading Program. Thanks to the reinstatement of the Children's Assistant this year, the program was expanded to run the entire month of June. Overall, 62 programs were conducted with a total attendance of 1,685. The 59 children from 4-12 years of age who took part in the Reading Contest read a total of 836 books. As always, our program emphasized the importance of books and reading to children and parents alike. Chick-Fil-A sponsored the party to wrap-up the Summer Program, and it turned out to be the best attended and most successful party in years. By all accounts, this year's Summer Program was an outstanding success.

President Poole thanked Ms. Gerry for an excellent report and congratulated her on a job well done. Members expressed their appreciation to Ms. Gerry for all that she does for the children who come to the Library and cited the Eustis Summer Reading Programs as good examples of her dedication and excellent work.

LIBRARIAN'S REPORT

Mr. Benetz presented the June Statistical and Financial Report. For the month, 648 items were added to the collection and 128 deleted; circulation totaled 9,278 items; staff answered 830 reference questions and 45 items were borrowed on interlibrary loan. Fifty-eight children's programs were held with 1,717 in attendance and two adult programs were held with 16 in attendance. One hundred and one new cards were issued and 10,396 users visited the Library. Nine volunteers worked a total of 141.25 hours. Library revenues were \$2,864.58 for the month of June. Non-resident card fees totaled \$662.20. Library impact fees collected totaled \$6,446.

Third Quarter Statistics showed 6,167 items were added to the collection, 4,159 deleted, with year-to-date total of 111,291, a 3% increase; 73,975 items were loaned, a 1% decrease; 7,027 reference questions were answered, a 3% increase; 400 items were borrowed on interlibrary loan, a 10% increase; 337 programs were offered, a 31% increase and program attendance was 5,932, a 27% increase. Six hundred sixty-six new cards were issued, a 4%

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decrease; and 75,311 users visited the Library, a 5% increase. Volunteers worked a total of 1,131.75 hours, a 20% decrease. Library revenues through the Third Quarter totaled \$20,618.80; non-resident card fees totaled \$5,915.80 and Library impact fees collected by the City totaled \$93,566. Library generated revenues for the fiscal year, showed a 14% increase over the same period last fiscal year.

Mr. Benetz also noted that since Saturday hours were restored, 1,384 patrons had used the Library on Saturday during the Third Quarter and 3,719 people so far this year.

President Poole asked if there were any comments or questions. There being none, Clayton Bishop moved to accept the Librarian's Report. Alta Trask, seconded. Motion carried.

OLD BUSINESS

Mr. Benetz reported that there had been no changes in the Library's Budget Request for FY 2006-07. At this time, the City Manager is recommending the level of funding Mr. Benetz outlined for members at the last meeting. He reminded everyone of the City Commission Budget Workshop scheduled for 6:30 p.m., August 7, and urged those who could to try to attend.

NEW BUSINESS

None.

OTHER CONCERNS

Mr. Benetz reported that the City was nominating Mrs. Pauline Yowler for two awards: the Florida League of Cities' "Cities of Excellence Award" and induction into the Lake County Women's Hall of Fame. The City Manager had asked for letters of support from the Board for these nominations. Mr. Benetz and President Poole had prepared and submitted two letters of support, signed by President Poole, to go with the nomination packages. Members agreed that Mrs. Yowler was an excellent choice and certainly deserved this recognition.

NEXT BOARD MEETING

Mr. Benetz informed the Board that he would be out of town for the next Board meeting, August 22nd. He asked if it was the pleasure of the Board to reschedule, cancel, or have Marlene Blye fill in again. Alta Trask motioned to cancel the August 2006 Board meeting. Clayton Bishop seconded. Motion carried. Mr. Benetz was directed to make the necessary notifications.

The next scheduled Board meeting will be September 26, 2006 at 4:00 p.m. in the Library Conference Room.

There being no further business, the meeting was adjourned at 5:00 p.m.

Respectfully submitted,

Glenda Pippin,
Secretary

GP/kap