

MINUTES

EUSTIS MEMORIAL LIBRARY

June 27, 2006

BOARD MEMBERS PRESENT: Rena Poole, President
Clayton Bishop, Vice-President
Glenda Pippin, Secretary
Alta Trask
Carla Mitchell

BOARD MEMBERS ABSENT:

OTHERS PRESENT: Steve Benetz, Leisure Services/Library Sr. Director

President Rena Poole called the meeting to order at 4:00 p.m. Minutes for the May 23, 2006 meeting were presented. Minutes were approved as read.

LIBRARIAN'S REPORT

Mr. Benetz presented the May Statistical and Financial Report. For the month, 561 items were added to the collection and 698 deleted; circulation totaled 8,229 items; staff answered 802 reference questions and 52 items were borrowed on interlibrary loan. Ten children's programs were held with 237 in attendance and four adult programs were held with 41 in attendance. Eighty-seven new cards were issued and 8,217 users visited the Library. Nine volunteers worked a total of 137.50 hours. Library revenues were \$1,771.79 for the month of May. Non-resident card fees totaled \$521. Library impact fees collected totaled \$8,038.

President Poole asked if there were any comments or questions. There being none, Clayton Bishop moved to accept the Librarian's Report. Carla Mitchell, seconded. Motion carried.

OLD BUSINESS

Mr. Benetz reminded members that earlier in the year he had reported that the Library was the recipient of a bequest of approximately \$120,000 from the Estate of Donald Garrett. Terms of the bequest required the money be used to purchase Large Print books. Now, he could give them the details he did not have before. The final amount of the bequest was \$119,678.72, and it was from the Estate of Donald W. and Martha H. Garrett. Agreement had also been reached to allow the Library to purchase Recorded Books, as well as Large Print books, with this money. Each item purchased will be marked "In Memory of Donald W. and Martha H. Garrett."

NEW BUSINESS

Mr. Benetz reported that he had met with the City Manager to review the Library's Budget Request for FY 2006-07. The City Manager is recommending funding at the requested level, with the exception of all but one of the new staff positions requested, and a reduction of \$800 in Employee Study Expenses. The items he is recommending include one new Library Technician I position for the Circulation Desk, and Capital Projects of \$28,500 to upgrade the library's automation system and \$5,000 for roof repairs. All departmental budget requests for next year still have to be approved by the City Commission. A Budget Workshop has been scheduled for 6:30 p.m. August 7. Mr. Benetz encouraged all members, who could, to attend this meeting to show support for the Library's request.

OTHER CONCERNS

Mr. Benetz informed members that the Library had recently received donations of \$100 each from Guy "Smiley" Merry and from the Eustis Rotary Club. Letters have gone out to both, acknowledging these gifts. The funds will be put toward the cost of the Children's Summer Reading Program.

Mr. Benetz reported that Library Bookstore volunteer, Jean Garrison, had been featured in a Lake Sentinel "Volunteer Spotlight" article.

NEXT BOARD MEETING

The next scheduled Board meeting will be July 25, 2006 at 4:00 p.m. in the Library Conference Room.

There being no further business, the meeting was adjourned at 4:50 p.m.

Respectfully submitted,

Glenda Pippin,
Secretary

GP/kap