

MINUTES

EUSTIS MEMORIAL LIBRARY

May 26, 2009

BOARD MEMBERS PRESENT: Gwendolyn Manning, Vice-President
Glenda Pippin, Secretary
Carla Mitchell
Rena Poole

BOARD MEMBERS ABSENT: Clayton Bishop, President

OTHERS PRESENT: Marlene Blye, Library Director

Vice-President Gwendolyn Manning called the meeting to order at 4:10PM. Minutes for the April 28, 2009 meeting were presented. Minutes were approved as read.

LIBRARIAN'S REPORT

STATISTICAL REPORT: The Library Statistical Report is now mailed to the Board members. The April Statistical and Financial Reports are as follows. For the month, 439 items were added to the collection and 2,685 were withdrawn; circulation totaled 8,008 items; staff answered 1,136 reference questions and 44 items were borrowed on interlibrary loan. Twenty-six children's programs were held with 442 in attendance and three adult programs were held with twenty-seven in attendance. Sixty-seven new cards were issued and 9,462 users visited the Library. Twelve volunteers worked a total of 225 hours. Library revenues were \$1,491.20 for the month of April. Non-resident card fees totaled \$447. Library impact fees collected totaled \$293.

The Statistical Reports, having been earlier read, were, after review, offered for questions or comments by Vice-President Manning. The Statistical Report was approved on review.

OLD BUSINESS

Prior discussion of Alta Trask's many years of community service was continued from the April Meeting. Continuing through that discussion, Glenda Pippin moved that Marlene Blye draft a letter of request, to the Eustis City Commission, on the Library Boards behalf, urging that a proclamation be drawn and given to Alta Trask's family. Such recognition would honor her commitment and historic significance (first female Mayor) to Eustis City Government, as well as her service to the Eustis community and Lake County. Rena Poole seconded the motion. The motion carried.

NEW BUSINESS

Ms. Blye updated the Board on progress made towards the Retirement Reception honoring Steve Benetz, recently retired Sr. Leisure Services/Library Director. The reception will be held Wednesday, June 3, 2009 at 3:00PM, in the Main Library. Ms. Blye reported that many people had responded positively to their RSVPs. She also noted that a good attendance was expected, with so many people, including those in the library field state-wide, indicating that they planned to attend.

Ms. Blye discussed a recent departmental Budget briefing and updated the Board on the Library's Capital Project Requests in comparison with the City's Capital Project needs for FY 2009-10.

OTHER CONCERNS

To honor Mr. Benetz' long service, The Library Board requested of Ms. Blye that she draft a letter of appreciation on the Board of Trustees behalf.

NEXT BOARD MEETING

The next scheduled Board meeting will be June 23, 2009 at 4:00PM in the Library Conference Room.

There being no further business, the meeting was adjourned at 4:45 PM.

Respectfully submitted,

Glenda Pippin
Secretary

GP/kap