

MINUTES

EUSTIS MEMORIAL LIBRARY

May 23, 2006

BOARD MEMBERS PRESENT: Clayton Bishop, Vice-President
Glenda Pippin, Secretary
Alta Trask
Carla Mitchell

BOARD MEMBERS ABSENT: Rena Poole, President

OTHERS PRESENT: Steve Benetz, Leisure Services/Library Sr. Director

Vice-President Clayton Bishop called the meeting to order at 4:00 p.m. Minutes for the April 25, 2006 meeting were presented. Minutes were approved as read.

LIBRARIAN'S REPORT

Mr. Benetz presented the April Statistical and Financial Report. For the month, 654 items were added to the collection and 144 deleted; circulation totaled 7,330 items; staff answered 781 reference questions and 54 items were borrowed on interlibrary loan. Twenty-three children's programs were held with 408 in attendance and two adult programs were held with 13 in attendance. Sixty-seven new cards were issued and 7,747 users visited the Library. Ten volunteers worked a total of 88.50 hours. Library revenues were \$1,650.62 for the month of April. Non-resident card fees totaled \$547. Library impact fees collected totaled \$3,516.00.

Vice-President Bishop asked if there were any comments or questions. There being none, Alta Trask moved to accept the Librarian's Report. Carla Mitchell, seconded. Motion carried.

OLD BUSINESS

Mr. Benetz reported that the Library's Budget Request for FY 2006-07 was submitted May 17.

NEW BUSINESS

Mr. Benetz reviewed for members the highlights in the FY 2006-07 Budget Request: 7 new staff positions and the hardware necessary to operate the Circulation Desk in the Children's Department; \$28,500 for a scheduled upgrade of the Library's automation system and \$5,000 for roof repairs. He explained that the additional staff would allow the Library to expand hours to be open 4 evenings per week and all day Saturday. He reminded members that, in his professional opinion, this was

the only area of service in which the Library needed to improve. Some discussion of library services and future needs ensued.

OTHER CONCERNS

Mr. Benetz informed members that he was not re-elected to the Society of Florida Archivists Executive Board. But, with his appointment to the State Library Council this year, serving as Chairman of the State Historical Records Advisory Board and his work on the Intergovernmental Relations Committee for the Florida League of Cities, he had plenty to keep him busy.

NEXT BOARD MEETING

The next scheduled Board meeting will be June 27, 2006 at 4:00 p.m. in the Library Conference Room.

There being no further business, the meeting was adjourned at 4:30 p.m.

Respectfully submitted,

Glenda Pippin,
Secretary

GP/kap