

MINUTES

EUSTIS MEMORIAL LIBRARY

April 28, 2009

BOARD MEMBERS PRESENT: Clayton Bishop, President
Gwendolyn Manning, Vice-President
Glenda Pippin, Secretary
Rena Poole

BOARD MEMBERS ABSENT: Carla Mitchell

OTHERS PRESENT: Marlene Blye, Library Director

President Clayton Bishop called the meeting to order. Minutes for the March 17, 2009 meeting were presented. Minutes were approved as read.

LIBRARIAN'S REPORT

STATISTICAL REPORT: Along with a copy of the Library Board Minutes, the Library Statistical Report is now being mailed to the Library Board members. The March Statistical and Financial Reports are as follows. For the month, 612 items were added to the collection and 348 were withdrawn; circulation totaled 8,428 items; staff answered 1,096 reference questions and 57 items were borrowed on interlibrary loan. Thirty-nine children's programs were held with 683 in attendance and four adult programs were held with forty-eight in attendance. Seventy-nine new cards were issued and 9,842 users visited the Library. Twelve volunteers worked a total of 162 hours. Library revenues were \$1,455.19 for the month of March. Non-resident card fees totaled \$554. No Library impact fees were collected for the month of March.

Second Quarter Statistics showed 2,469 items were added to the collection, a 4% increase; 47,301 items were loaned, an 8% decrease; 6,723 reference questions were answered, a 19% increase; 400 items were borrowed on interlibrary loan, a 24% increase; 187 programs were offered, a 16% decrease; program attendance was 8,993, an increase of 59%. Four hundred and ninety-seven new cards were issued, a 7% increase; and 63,550 users visited the Library, an 11% increase. Volunteers worked a total of 874.50 hours, a 20% increase. Library revenues through the Second Quarter totaled \$10,921.01; non-resident card fees totaled \$4,013, for a grand total of \$14,934.01, a 42% decrease from last year. Library impact fees collected by the City totaled \$4,395, down from the \$9,381 collected last year.

President Bishop asked if there were any further comments or questions. Glenda Pippin made a motion to begin to accept the mailed Statistical Report as presented or discuss for corrections rather than a formal reading of the report during the meeting. Rena Poole seconded. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Ms. Blye reported to the Board, as Library Director, she is now a part of the City Executive Team, who met with the City Commission to discuss the City's Service Priorities; it was held at the Woman's Club.

Ms. Blye relayed to the Board, that she, along with representative Board members, attended Alta Trask's memorial service. It was noted that the service was well attended. There was discussion of the need for the City of Eustis to provide a proclamation honoring the service of Ms. Trask. The Board thought this an appropriate step because Alta Trask had served as Mayor (the first female Mayor of Eustis) City Commissioner, and had served on several other City boards. The Board was unanimous in expressing that she will be greatly missed for her years of service on the Library Board.

Ms. Blye informed the Board of the Retirement Reception to be held in honor of Steven Benetz, former Leisure Services/Library Director. It is to be held Wednesday, June 3, 2009, at 3:00PM in the Library. The Library will remain open during the reception.

OTHER CONCERNS

President Clayton Bishop informed the Board of his recent privilege to be honored as the 2009 Historian of The Year from the Lake County Historical Society.

Marlene Blye informed the Board that Librarian Jennifer Coddling had been awarded the "Author of the Year" honor by the Lake County Historical Museum. Ms. Coddling is the head of the Library's Technical Services Department.

NEXT BOARD MEETING

The next scheduled Board meeting will meet May 26, 2009 at 4:00PM in the Library Conference Room.

There being no further business, the meeting was adjourned at 5:00 PM.

Respectfully submitted,

Glenda Pippin
Secretary

GP/kap