

MINUTES

EUSTIS MEMORIAL LIBRARY

February 24, 2009

BOARD MEMBERS PRESENT: Clayton Bishop, President
Glenda Pippin, Secretary
Carla Mitchell
Rena Poole

BOARD MEMBERS ABSENT: Gwendolyn Manning, Vice-President

OTHERS PRESENT: Steve Benetz, Leisure Services/Library Director

President Clayton Bishop called the meeting to order at 4:05 p.m. Minutes for the January 27, 2008 meeting were presented with corrections. Minutes, with corrections, were approved as read.

LIBRARIAN'S REPORT

STATISTICAL REPORT: Mr. Benetz presented the January Statistical and Financial Reports. For the month, 815 items were added to the collection and 135 were withdrawn; circulation totaled 8,220 items; staff answered 1,191 reference questions and 70 items were borrowed on interlibrary loan. Twenty-four children's programs were held with 347 in attendance and two adult programs were held with sixteen in attendance. Seventy-seven new cards were issued and 9,532 users visited the Library. Eleven volunteers worked a total of 147.25 hours. Library revenues were \$2,681.45 for the month of January. Non-resident card fees totaled \$855. Library impact fees collected totaled \$293.

President Bishop asked if there were any further comments or questions. There being none, Rena Poole moved to accept the Librarian's Report. Glenda Pippin seconded. Motion carried.

OLD BUSINESS

Mr. Benetz reported the City is continuing to look at cost saving measures for the coming year. Department Heads have been instructed to identify and prioritize core services provided by their departments, and to figure the cost of providing each service. He is presently working on this in anticipation of reduced funding in FY 2009-10. He stated that depending on funding levels, some services will probably have to be reduced, while others may have to be eliminated altogether.

NEW BUSINESS

Mr. Benetz distributed a letter from the Florida Library Association to Governor Crist requesting his support of necessary funding for the State Library and Florida Libraries.

The election of officers for the Eustis Memorial Library Board of Trustees was held. Glenda Pippin moved to keep the current slate of officers for 2009. Carla Mitchell seconded. Motion carried. Officers for 2009 are:

Clayton Bishop	President
Gwendolyn Manning	Vice-President
Glenda Pippin	Secretary

Mr. Benetz reported that in recognition of Black History Month the Library was highlighting the career and achievements of Alvin B. Jackson, Jr., former Human Services Director for Eustis and Deputy County Manager for Lake County. Alvin has just published a book and the Library will present an exhibit and book-signing for him Friday, February 27 at 2:00PM in the Library Community Room.

OTHER CONCERNS

Mr. Benetz reported that he will be attending the Florida Library Association Library Days in Tallahassee March 10-11, and will be travelling to Tallahassee again for meetings of the State Library Council and the State Historical Records Advisory Board March 24-25. He also noted that February 25 will mark 21 years since he was hired as Library Director for Eustis.

NEXT BOARD MEETING

The next scheduled Board meeting will meet one week early, March 17, 2009 at 4:00PM in the Library Conference Room.

There being no further business, the meeting was adjourned at 5:00PM.

Respectfully submitted,

Glenda Pippin
Secretary

GP/kap