

MINUTES

CITY OF EUSTIS HISTORIC PRESERVATION BOARD

January 15, 2008

COMMISSION ROOM – CITY HALL – TEN NORTH GROVE STREET

Regular Meeting

ROLL CALL: Matthew Kalus, Chairperson
Monte Stamper, Vice-Chairperson
Steve McGrath, Secretary
Joe Pellegrini
Pauline Yowler
Susan Hooper-Alternate

MEMBERS ABSENT: None

STAFF PRESENT: Frances Nipe, Interim Planning & Code Enforcement Mgr.
Marcia Ann Arnold, Recording Secretary
Kevin Stone, Esq., City Attorney

OTHERS PRESENT: Charles Rudd

CALL TO ORDER:

Chairperson Kalas called the meeting to order at 5:39 P.M. Roll call was taken.

APPROVAL OF MINUTES

- A motion was made by Mr. Stamper and seconded by Mrs. Yowler to change the wording of the November 13, 2007 HPB minutes to read that Acting Chairperson, Mr. Pelligrini, called the meeting to order as Chairperson Kalas was late. Voice vote and motion carried.

NEW BUSINESS

Nomination of Board Members for HPB 2008

Mrs. Nipe read Code of Ordinances, Section 46-58 that requires that the board annually elect a chairperson, vice-chairperson, and secretary. Mr. Pelligrini motioned to re-appoint Matthew Kalus as Chairperson for 2008. Chairperson Kalus declined. Mr. Kalus made a motion to appoint Mr. Pelligrini as Chairperson. The motion seconded by Mr. McGrath. All approved by voice vote.

Mrs. Yowler made a motion to accept Mr. McGrath as vice-chairperson, seconded by Mr. Stamper. All approved via voice vote.

Mr. Kalus nominated Mrs. Yowler for secretary and Mr. Pelligrini seconded the motion. All approved via voice vote.

**Officers for 2008: Chairperson – Joe Pellegrini
Vice-Chairperson – Steve McGrath
Secretary – Pauline Yowler**

HPB Meeting Schedule for 2008

Mrs. Nipe read Code of Ordinances, Section 46-60 Powers and duties regarding the requirement that the board meet at regular intervals, but not less than four times per year. Mr. Kalus made a motion to meet every other month, as is the present schedule. Mr. Stamper seconded the motion. The motion was approved by voice vote and motion carried.

Meeting Dates for 2008: January 15th, March 11th, May 13th, July 8, Sept 9th, Nov 18th.

HPB Member Contract Renewal

Mrs. Nipe informed the board that the City Commission unanimously approved Mr. Stamper's reappointment for a three-year term. She also informed the board that Mr. McGrath's and Mr. Kalus's terms expire on February 29, 2008. She asked them if they were interested in serving another three years on the Historical Preservation Board. Both agreed and Ms. Nipe asked them to sign the renewal contract. The reappointments will be considered by the City Commission on February 21st.

OLD BUSINESS

- **Historic Survey Grant Application**

Ms. Nipe stated that she will speak with the Director of Development Services regarding submitting an application for the next grants cycle.

- **Additional signage for the Washington Avenue Historic District**

Chairperson Pellegrini, asked if there were funds remaining from the installation of the five large signs. If funds are available they are interested in designing, fabricating, and installing markers attached to street signs at the internal intersections. The board requested that Mrs. Nipe verify with the Finance Department to see if there are any remaining funds from the funding provided for the first five signs.

Mrs. Nipe suggested that, if the board desires more pole signs, the Chairperson draft a letter to the City Commission requesting additional funding. Mr. Pellegrini asked to have Purchasing contact the supplier to request a quote for fabricating signs for this year. Mr. Kalus suggested we install three signs per year, as we have nine locations left. This would complete the original Washington Avenue Historic District sign project which included fourteen signs. Further discussion ensued regarding types of signs for the internal streets.

BOARD MEMBER REPORTS:

- None at this time.

ADJOURNMENT

A motion was made by Board Member Kalas to adjourn and was seconded by Mrs. Yowler. All approved via voice vote.

Chairperson Pellegrini adjourned the meeting at 6:16 P.M.

Marcia Ann Arnold
Recording Secretary

Pauline Yowler
Eustis Historic Preservation Board Secretary