

**ACTIONS TAKEN AT THE  
CITY COMMISSION ORGANIZATIONAL MEETING  
January 2, 2007**

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1. The Commission voted 5-0 to elect **James T. Rotella** to serve as Mayor for the 2007 calendar year.
2. The Commission voted 5-0 to elect **Evelyn H. Smith** to serve as Vice Mayor for the 2007 calendar year.
3. The Commission voted unanimously to **adopt** the following for the calendar year 2007:
  - 2007-01 – Rules of Procedure (subject to the laws of the State of Florida governing elected officials)
  - 2007-02 – Meeting Times: The first and third Thursday of each month at **7:00** p.m.
  - 2007-04 – Appointments to Boards/Committees, except the Eustis Housing Authority, by a majority vote of the City Commission and must comply with all laws and/or statutes.
  - 2007-07 – Granting City Manager authority to approve or deny requests for street closing with the following conditions: 1. Closing request up to 24 hours only; 2. Limited to an area of two (2) city blocks or less in length. Any request for larger area must go before the City Commission.
  - 2007-08 – Procedure for committee or board vacancy applicants: All applicants to be notified and requested to attend the Regular Commission Meeting to enable candidates to answer any questions the Commission may have regarding past experience, qualifications, etc.
  - 2007-09 – All mail received at City Hall for Commissioners will be opened by the City Manager's Executive Assistant and copied if necessary prior to distribution. Any correspondence related to pending quasi-judicial matters will be appropriately noted and placed in the case file to avoid ex parte communications between Commissioners and interested parties.
  - 2007-10 – To review minor encroachments onto City property on a case-by-case basis for resolution.
  - 2007-11 – To not allow traffic stops in the City of Eustis.
  - 2007-12 – The provision for waiving user fees at City-owned facilities shall be: 1. for use by City Departments for activities or functions for the City; and 2. for governmental agencies, social organizations, and not-for-profit corporations. The applicant shall make application at least thirty (30) days in advance for use of the facility for a date and time not reserved previously by someone else, providing with the application proof that the event or activity is one that exclusively benefits the City or that it is a fund raising event of which all of the proceeds go to the City or for the improvement of City-owned property. All other rules of the City concerning the use of the facility and limitations on the type of activities allowed at the facility shall apply. Upon approval of their application by the City Manager for an eligible use, the organizations listed under Item 2 above shall be limited to one (1) free use of City-owned facilities per year. The Washington's Birthday Festival is exempted from this policy. The sponsoring organization for the WBF shall make application to the City Commission for approval of those dates, times, and facilities needed during the festival in accordance with procedures and practice followed in the past.
  - 2007-13 – The Eustis City Commission will consider requests for the closing of the streets in The Village only upon official approval and the recommendations of both the Board of Directors of Eustis Main Street, Inc., and the general membership of the Downtown Business & Professional Association. Official approval and recommendation of the membership of the Downtown Business & Professional Association shall be limited to such actions taken at a regularly scheduled meeting of such organization. The Commission will not consider closing the streets in The Village during the one-week period preceding the following holidays: Valentine's Day; Easter; Mother's Day; and Christmas.
4. Other action taken by the City Commission:
  - 2007-03 – The Commission voted unanimously to **give authority** to the Mayor to meet with Staff and come back with a series of recommendations regarding agenda procedures to be voted on at the next meeting.
  - 2007-05 – The Commission voted unanimously for the Mayor to **meet** with John Futch and make recommendations to the Commission regarding the tree removal procedures.
  - 2007-06 – The Commission voted unanimously to **extend** an invitation for free use of the Senior Service Center one (1) day annually for any club or service group for community improvement activities.
  - 2007-14 – The Commission voted 4-1 (Commissioner Hale dissenting) to **defer** the policy to a workshop.

**ACTIONS TAKEN AT THE  
CITY COMMISSION REGULAR MEETING  
January 2, 2007**

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**MINUTES**

The Commission voted unanimously to **approve** the minutes of the November 16, 2006 – Regular City Commission Meeting and the December 7, 2006 – Regular City Commission Meeting.

**CONSIDERATIONS**

1. The Commission voted unanimously to **appoint** Commissioner Ales as the liaison to the Firefighters' Pension Board.
2. The Commission voted unanimously to **appoint** Commissioner Ales as the liaison to the Police Pension Board.
3. The Commission voted unanimously to **appoint** Commissioner LeHeup-Smith as representative to the Lake County Water Alliance.
4. The Commission voted unanimously to **appoint** Vice Mayor Smith as representative to the Upper Ocklawaha Basin Working Group.
5. The Commission voted unanimously to **appoint** Commissioner Hale as representative to the Lake Community Action Agency (LCAA) Inc., Board of Directors.
6. The Commission voted unanimously to **appoint** Commissioner Ales as the alternate member to the Lake-Sumter Metropolitan Planning Organization (MPO).
7. The Commission voted unanimously to **appoint** Commissioner LeHeup-Smith as primary representative and Mayor Rotella as the alternate representative to the Lake County League of Cities.
8. The Commission voted unanimously to **appoint** Commissioner Ales as representative to the Eustis Main Street Board of Directors.
9. The Commission voted unanimously for Mayor Rotella to **schedule** a meeting with Marilyn Crotty, Director, Institute of Government, University of Central Florida and make recommendations to the Commission regarding the 2020 Eustis Visioning Sessions.
10. The consensus of the Commission was to accept the resignation of Scott Ales from the Tree Advisory Board. The Commission voted unanimously to **appoint** Derek Ryan to replace Commissioner Ales.
11. The consensus of the Commission was to **schedule** a workshop for Mark White of Purvis Gray & Company to present the September 30, 2006 City of Eustis Comprehensive Annual Financial Report on Thursday, March 15, 2007 at 6:00 p.m.
12. The Commission voted unanimously for the **reappointment** of Joe Pellegrini to the Historic Preservation Board.
13. The Commission voted unanimously for the **reappointment** of Cleme Dipilla to the Police Pension Board of Trustees.
14. The Commission voted unanimously for the **reappointment** of Rachel Holtzclaw to the Firefighter's Pension Board of Trustees.
15. The Commission voted unanimously to **cancel** the January 4, 2007 – Regular City Commission Meeting.
16. The Commission voted unanimously to **approve** the reduction of lien – Case 06-014, Hattie M. Willis (1505 Russell Avenue).

17. The Commission voted unanimously to **approve** the reduction of lien – Case 06-018, Florida Community Capital Corp. (vacant lot north of 931 E. McDonald Avenue).
18. The Commission voted unanimously to **approve** the reduction of lien – Case 06-019, Florida Community Capital Corp. (vacant lot east of 905 E. McDonald Avenue).
19. The Commission voted unanimously to **approve** the reduction of lien – Case 06-173, Rupert & Monica Preddie (vacant lot, Lakeshore Court, Lot #3).
20. The Commission voted unanimously to **approve** the reduction of lien – Case 06-174, Rupert & Monica Preddie (vacant lot, Lakeshore Court, Lot #4).
21. The Commission voted unanimously to **approve** the reduction of lien – Case 06-316, Florida Community Capital Corp. (vacant lot, 1110 E. Clifford Avenue).
22. The Commission voted unanimously to **extend** the contract agreement with Shelley’s Environmental Systems for sludge cake hauling and disposal.
23. The Commission voted unanimously to **approve** the purchase of pursuit vehicles utilizing the Florida Sheriff’s Association, Florida Association of Counties and Florida Fire Chief’s Association Bid #06-0821.
24. The Commission voted unanimously for **acceptance** of the plat, bill of sale for infrastructure, letter of credit for infrastructure maintenance at the Kurt Street Professional Park, 3<sup>rd</sup> Addition (7-lot) subdivision subject to outstanding issues being taken care of.

#### **OTHER**

1. The Commission voted unanimously to **appoint** Mayor Rotella to the Lake Eustis Area Chamber of Commerce to replace Commissioner Hale.
2. The Commission voted unanimously to **appoint** Vice Mayor Smith as the representative to the Audit Committee.
3. The Commission voted unanimously to **schedule** a workshop on Tuesday, January 9, 2007 at 5:30 p.m. in the Library Community Room to discuss the City’s future planning area in the Lake County Future Land Use Map and the Comprehensive Plan Amendment for the Wekiva Protection Act submitted to the Department of Community Affairs.
4. The Commission voted unanimously to **schedule** a Special Meeting on Thursday, January 11, 2007 at 6:00 p.m. in the Commission Room to discuss the City’s future planning area in the Lake County Future Land Use Map.
5. The Commission voted 4-1 (Commissioner Hale dissenting) for Mayor Rotella to **negotiate** an early retirement agreement with Mr. Stearman.
6. The Commission voted 4-1 (Commissioner Hale dissenting) to **provide** at the Special Meeting on January 11, 2007 the opportunity to vote on a final letter to be sent to the Department of Community Affairs regarding the Comprehensive Plan Amendment for the Wekiva Protection Act.