



# City of Eustis

Auto Pay – Bank Drafting Authorization

P.O. Box 1946

Eustis, FL 32726

Phone: (352) 589-4333 Fax: (352) 589-4274

Email: [CustomerService@ci.Eustis.FL.US](mailto:CustomerService@ci.Eustis.FL.US)

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The City of Eustis is offering Bank Drafting for payment of your utility bill. It is easy and saves you time and money. You may use either a checking account or savings account. Simply complete the authorization form below and **return it to us with a voided check from checking account or voided deposit slip for savings** that you wish to have charged each month. After your form has been received and processed, expect a 30 day delay for withdrawal to allow for bank processing. Once initiated, you will receive a bill with the notation “Your account will be drafted for:” with the amount deducted for the amount of your bill or the balance on the account. Should the bank account you have authorized change or be closed, you are responsible for providing written notification to the City of Eustis at least 30 days prior to the change.

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## AUTHORIZATION AGREEMENT FOR PRE-ARRANGED UTILITY BILL PAYMENTS

Customer Name:

Utility Account Number:

Phone Number:

Bank Name:

Routing Number:

Bank Account Number:

I (We) hereby authorize the City of Eustis to initiate debits (deductions) from my (our) bank account as shown below for the purpose of collecting valid utility charges.

Signature: