

BUSINESS TAX RECEIPT APPLICATION

I understand that submitting this application does not allow me to operate or engage in any business within the City of Eustis until the Finance Director issues a Business Tax Receipt. I further understand that anyone who opens a new business without having obtained a Business Tax Receipt shall be assessed a penalty of twenty-five percent of the regular tax plus a surcharge of one hundred dollars. This shall be in addition to any application delinquent charges (City of Eustis Code of Ordinances, Section 86-221).

Name of Business: _____

Physical Address: _____ Telephone: _____

Mailing Address: _____ Emg. Telephone: _____

Business Location Description (e.g. nearest intersection): _____

Detailed Business Description (nature of change if existing business): _____

Property Owner's Name, Address and Telephone: _____

Business Manager's Name: _____ Business Owner's Name: _____

Owner's Home Address: _____ Owner's Telephone: _____

Owner's Driver's License: _____ County License Number: _____

Alcoholic Beverages to be: Sold Served Liquor License Number: _____

State Registration Number: _____ Alarm System: () Yes () No

Federal ID Number: _____ SS Number of Business Owner: _____

Name of Previous Business at this Location: None _____

Nature of Previous Business at this Location: _____

APPLICANT AFFIDAVIT

I acknowledge that the issuance of a Business Tax Receipt is contingent upon compliance with all ordinances, regulations, and provisions of the City of Eustis. Should any structure or conditions be found in conflict with building codes and fire safety requirements, that department shall set forth its objections and requirements for corrections. It is then my responsibility to correct the deficiency and request a reinspection within 20 days. The Business Tax Receipt may not be issued until those corrections are made in compliance of all City codes and all applicable fees are paid.

I certify that all information contained herein is true and correct to the best of my knowledge and belief. It is further understood that I must comply with all City of Eustis codes, and failure to correct any conditions in violation is punishable under the code.

Signed: _____ Witness: _____

FOR OFFICE USE ONLY

Date Application Received: _____ Date Application Fee Paid: _____ Receipt Number: _____

Date Submitted to Planning: _____ Date Submitted to Building: _____

Date Submitted to Fire: _____ Date Submitted to Police: _____

TO BE COMPLETED BY DEVELOPMENT SERVICES DIVISION

Date Received: _____ This Business Tax Receipt is denied approved . Review of this request indicates that the Future Land Use classification for the property is _____. The business as described herein has been reviewed for compliance of all minimum land use requirements in accordance with City of Eustis Land Development Regulations.

Home Business: Meets all requirements of Future Land Use classification: Yes/No

Alcoholic beverages license holder – meets all requirements of Land Development Regulations: Yes/No

The following special conditions, variance or City Commission action pertains to this property or proposed use:

Signed: _____ Job Title _____ Date: _____

TO BE COMPLETED BY BUSINESS TAX RECEIPT OFFICIAL

Type of Receipt Required: _____

New Business _____ Transfer _____ City Manager Approval _____

Business Tax #1 _____ Business Tax #2 _____ Application Fee \$10.00

Total Business Tax Amount: _____ Date Paid: _____

Paid By: Check #: _____ Cash _____ Receipt #: _____

Tax Receipt #1: _____ Tax Receipt #2 _____ Issue Date: _____

TO BE COMPLETED BY THE BUILDING DEPARTMENT

Date Received: _____

Building – Type of Occupancy: _____ Type of Construction: _____

Condition of Structure – Standard/Sub-Standard/Existing/Not Applicable

Condition of Electrical System – Standard/Sub-Standard

Plumbing System – Standard/Substandard

Off-Street Parking Adequate for Proposed Use -- Yes/No

Ingress & Egress -- Adequate/Inadequate/Preexisting/No Change Required

Corner Clearance -- Adequate/Inadequate/Preexisting/No Change Required

Water Retention -- Adequate/Inadequate/Preexisting/No Change Required

Additional Comments: _____

Signed: _____ Date: _____

Building Official

TO BE COMPLETED BY FIRE DEPARTMENT

Date Received: _____

I inspected the previously described business and determined that it meets _____/does not meet _____ all necessary code requirements. Business Tax Receipt can _____/cannot _____ be issued.

Signed: _____ Date: _____

Fire Safety Inspector

I reinspected the previously described business and determined that it currently meets _____/does not meet _____ all necessary code requirements. Business Tax Receipt can _____/cannot _____ be issued.

Signed: _____ Date: _____

Fire Safety Inspector

TO BE COMPLETED BY POLICE DEPARTMENT

Date Received: _____

The previously described business has been investigated for compliance of City of Eustis codes and is approved _____ / not approved _____.

Additional Comments: _____

Investigation By: _____

Signed: _____ Date: _____

Police Chief
