



City of Eustis Purchasing Department

P.O. Drawer 68 • Eustis, Florida 32727-0068 • (352) 483-5475

NOTICE TO BIDDERS

NOTICE IS HEREBY GIVEN that the City of Eustis will receive sealed bids until 3:00 p.m. on July 30, 2018 for construction of the following:

CITY OF EUSTIS BID #009-18 BATES AVE WWTP INFLUENT SCREENING IMPROVEMENTS

Prior to the closing hour and date, the bidder may hand deliver his proposal, in full triplicate, to the City of Eustis Purchasing Department, Eustis City Hall, 10 North Grove Street, 3rd Floor, Eustis, Florida, 32726 or mail to the Purchasing Department, P.O. Drawer 68, Eustis, Florida, 32727. In lieu of full triplicate, one (1) original bid and two (2) marked copies will be considered acceptable. Bids will be opened publicly immediately after the time stated above.

Each bidder shall be responsible for the submission of his own bid and any errors or omissions in said bid are the responsibility of the bidder. No adjustments for any errors or omissions will be considered by the City Commission of the City of Eustis.

DESCRIPTION OF WORK: All work for the project shall be constructed in accordance with the drawings and specifications prepared by Tetra Tech and the proposed improvements will be awarded and constructed, if award is made, under one contract. Bids shall be submitted for the entire project, which generally involves the installation of a new multi-rake bar screen at the Bates Ave. Wastewater Treatment Plant, as shown on the drawings and specified herein.

BIDDING DOCUMENTS (PROJECT MANUAL AND DRAWINGS): Bid forms and specifications may be obtained by calling the City's Purchasing Department at 352-483-5475 or by e-mailing Tracy Jeanes at jeanest@ci.eustis.fl.us

Bids shall be prepared from complete sets of Bidding Documents. Those obtaining complete sets of Bidding Documents will be issued addenda up to 24 hours before bid time and it is the sole responsibility of the bidder to make sure they receive all addenda issued for this project.

PRE-BID MEETING : A pre-bid meeting will be held on Tuesday, July 10, 2018 @ 10:30 a.m. at the Eustis City Hall Commission Chambers, located at 10 North Grove Street, Eustis, FL 32726.

BID BOND: A certified check or bid bond shall accompany each bid. The certified check or bid bond shall be for an amount not less than five percent (5%) of the bid price and shall be made payable to the Owner as bid security.

PERFORMANCE AND PAYMENT BONDS: In the event the contract is awarded to the bidder, he will thereafter enter into a written contract with the City of Eustis and furnish a payment and performance bond in an amount equal to the contract price, in strict accordance with Section 255.05 of Florida Statutes. Failing to do so, will result in forfeiture of bid security.

Payment and performance bonds shall be secured from or countersigned by an agency or surety company recognized in good standing and authorized to do business in the State of Florida.

Bids shall be enclosed within a sealed envelope, bearing the bidder's name, address, Florida contractor's license number, bid number and bid opening date and time. Bids must be delivered not later than the time set forth herein. The City of Eustis will not be responsible for any lost or late arriving bids sent via the U.S. Postal Service or other delivery services.

DEFINITIONS: Terms used in this "Notice to Bidders" which are defined in the Bidding Documents shall have the meanings assigned to them by the Bidding Documents.

AWARD OF CONTRACT: The City Commission reserves the right to accept or reject any and all bids.

Tracy M. Jeanes
Purchasing Director
June 25, 2018