



City of Eustis

Purchasing Department

P.O. Drawer 68 • Eustis, Florida 32727-0068 • (352) 483-5475

NOTICE OF REQUEST FOR QUALIFICATIONS

Sealed submittals will be received by the Purchasing Department, 10 North Grove St., 3rd Floor, Eustis, Florida up to 3:00 p.m., January 4, 2018, for:

City of Eustis RFQ #002-18 Continuing Contract for Professional Engineering, Architectural and Landscape Architect Services

Submittal forms are available at no cost and may be obtained at the above address or by calling 352-483-5475 and at www.demandstar.com. Submittals will be publicly opened in the Eustis Commission Chambers, City Hall, 10 North Grove Street, Eustis, shortly after 3:00 pm, January 4, 2018. All submittals shall be sealed and the classification so indicated on the outside of the envelope. Submittals may be hand delivered to the Purchasing Department, 10 N. Grove St., 3rd Floor, Eustis, FL, 32726 or mailed to P.O. Drawer 68, Eustis, Florida 32727-0068. Any submittal received after the specified date and time of the submittal opening will not be considered regardless of whether any submittal has actually been opened prior to submission of a late submittal.

The City of Eustis reserves the right to accept any submittal which in its opinion best serves the interest of the City and/or to reject any or all submittals, or any portion thereof, to make award by individual items, groups of items or a combination thereof and to waive technicalities or informalities in submittals received.

Persons with disabilities needing assistance to participate in any of these proceedings should contact the office of Purchasing at (352) 483-5475, at least 48 hours before the date of the scheduled meeting.

If a person decides to appeal any decision made by any board, agency or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which the appeal is based (Florida Statutes, 286.0105).

By: Tracy Mullis Jeanes
Purchasing Director
December 5, 2017