



# Eustis Recreation

## Saturday, January 27, 2018

(Application does not guarantee space)

**Application Deadline: January 24, 2018**

Company: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Liability Insurance Carrier (food vendors only): \_\_\_\_\_

If you will have a trailer, please provide exact dimensions: \_\_\_\_\_

Detailed description of items for sale, services or nature of business: \_\_\_\_\_

This page to be returned with Certificate of Insurance (Food Vendors Only), payment and signed rules and regulations page.  
We will not reserve your space until all paperwork is received.

Please mark the following booth size and cost that is applicable to your concession:

Booth Space	Type	Cost	Quantity	Total
10'x10'	Arts, Crafts & Services	\$20.00		\$
10'x10'	Non-Profit	\$0.00		\$
10'x25'	Food	\$40.00		\$
Total:				\$

### PAYMENT INFORMATION

Check Number: \_\_\_\_\_  MC  VISA  DISCOVER EXP.(MO/YR) \_\_\_\_\_

Card Number (16 digits): \_\_\_\_\_ Security Code (3 digits): \_\_\_\_\_

Name as it appears on the card: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**MAKE CHECKS PAYABLE TO:**  
 City of Eustis  
 Attn: Events Department  
 10 N. Grove St, Eustis, FL 32726  
 Email: vendor@eustis.org  
 P: 352-483-5491 F: 352-357-4177





City of Eustis  
**FAMILY FUN DAY**  
January 27, 2018  
Vendor Application and Agreement  
**FINAL APPLICATION DEADLINE January 24, 2018**

The undersigned hereby agrees to reserve booth space to exhibit and/or sell their product or service during the City of Eustis Family Fun Day January 27, 2018.

**Payment and Deadline:** Payment by cash, check or credit card is due upon signing of this agreement. Vendor space is limited, and applications will be accepted on a first-paid basis. The final deadline for reservation and payment is Wednesday, January 24, 2018.

**Spaces:** The standard vendor space is 10 ft x 10 ft. You must bring your own tent (suggested but not required) and table with chairs. The total cost for a space is payable by cash, credit card or check to The City of Eustis. There will be a limited number of non-profit organization exhibition spaces available at a reduced charge – proof of 501(c)3 status must be submitted.

**Food Vendors:** These spaces will accommodate a 10 x 10 tent and give food vendors a 10 x 10 space directly next to the tent for cooking. A limited number of larger spaces are available for a premium fee. Please include a Certificate of Insurance listing the City of Eustis as an additionally insured.

**Electricity:** **NO ELECTRICITY IS AVAILABLE AT THIS EVENT.**

**Waiver/Release:** I agree to waive any and all claims of whatever nature against the City of Eustis, its employees, successors and any volunteers, sponsors and/or suppliers connected with Family Fun Day. I consent to be photographed, videotaped and/or otherwise recorded by the City of Eustis. I grant the right to use my likeness to publish, promote, distribute, modify or edit any recording that feature or include my likeness in any media.

**Cancellation/Refund Policy:** Should the City of Eustis cancel the event any registration fees will be rolled into future City event vendor opportunities. There are no refunds.

**Rules for the event:**

1. **PROHIBITED ITEMS:** Excluding firearms and ammunition, vendors are prohibited from selling, exhibiting, displaying or promoting any type of merchandise or service that may have implicit or explicit content of violence or obscenity (visual or verbal). Excluding firearms and ammunition, no weapons may be displayed nor sold including but not limited to knives, pepper spray, swords, martial arts weapons, etc.
2. Food vendors are responsible for disposing of their trash in the provided trash receptacles.
3. Set-up is between 7:30 am and 8:30 am Saturday, Jan. 27th, 2018. No vehicles will be allowed in the park after 8:30 am.
4. Vendors are NOT permitted to sell any alcoholic beverages including (but not limited to) beer, liquor or wine.
5. The City of Eustis has the right to close your exhibit immediately without refund and has the right to accept or deny vendor exhibits.
6. Vendors must dismantle and clean their space by 3:00 PM on Saturday January 27, 2018.
7. All food vendors shall have an approved fire extinguisher in their booth. Fire extinguishers must be appropriate for the content of the exhibition space (proper A, B, C, and/or K ratings). All tents must be labeled as fire-retardant.
8. All sales belong to you and you are solely responsible for collecting and reporting applicable sales tax.
9. Vendors are legally and financially responsible for all damages to grounds or other property caused by themselves or their employees.

I have read and agree to the rules and regulations above.

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date signed: \_\_\_\_\_

Please return this page along with the complete vendor application.

We look forward to seeing you at the event!

